

OIL INDIA LIMITED
(A Government of India Enterprise)
CONTRACTS DEPARTMENT
P.O. DULIAJAN – 786602, ASSAM

CORRIGENDUM-2

IFB NO. CDI4361P21

This Corrigendum No. 2 dated 08.07.2020 to IFB No. CDI4361P21 for “Hiring of services of an External Agency for recruitment of work persons through online application process and computer based examination system, in all spheres of Oil India Limited” is issued to notify the following:

1. Amount of Bid Security / EMD as mentioned in Clause 2.0 (x.) of Forwarding Letter (Pg. 2 of 94 of NIT) is amended to **Rs. 37,24,000.00**.

[Note: Due to system constraints, the amount could not be amended against the subject tender in OIL’s e-Procurement Portal and hence, the bidders may not be able to submit the revised EMD amount online. If the situation persists, the bidders may furnish the revised EMD amount in the form of Bank Guarantee.]

2. Some clauses of the tender have been amended as under:

Sl. No.	IFB Section and Clause No.	Existing Clause	Amended Clause
1.	BEC-BRC Clause No. 1.1.1 <i>(Pg. 18 of 94 of NIT)</i> & Technical Evaluation Sheet Sl. No. 1 <i>(Pg. 90 of 94 of NIT)</i>	Bidder must have experience of successfully completing at least one SIMILAR work of minimum value Rs. 4,06,41,000.00 (Rupees Four Crore Six Lakh Forty-One Thousand) only in previous 07 (seven) years reckoned from the original bid closing date with PSUs / Central Government / State Government Organization / Public Limited Company.	Bidder must have experience of successfully completing at least one SIMILAR work of minimum value Rs. 3,68,44,000.00 (Rupees Three Crore Sixty-Eight Lakh Forty-Four Thousand) only in previous 07 (seven) years reckoned from the original bid closing date with PSUs / Central Government / State Government Organization / Public Limited Company.
2.	BEC-BRC Clause No. 1.2 (i) <i>(Pg. 19 of 94 of NIT)</i> & Technical Evaluation Sheet Sl. No. 3 <i>(Pg. 92 of 94 of NIT)</i>	Annual Financial Turnover of the bidder in any of preceding 03 (three) financial / accounting years, reckoned from the original bid closing date should be at least Rs. 4,06,41,000.00 (Rupees Four Crore Six Lakh Forty-One Thousand) only.	Annual Financial Turnover of the bidder in any of preceding 03 (three) financial / accounting years, reckoned from the original bid closing date should be at least Rs. 3,68,44,000.00 (Rupees Three Crore Sixty-Eight Lakh Forty-Four Thousand) only.

3.	PART-III SCC Clause No. II. 6.0 (xxv.) (Pg. 56 of 94 of NIT)	The agency shall arrange for strict, effective and uniform invigilation during the CBT through appropriate / relevant measures i.e. deployment of sufficient number of invigilators, mobile phone jammers , hand held metal detectors, monitoring procedures etc.	The agency shall arrange for strict, effective and uniform invigilation during the CBT through appropriate / relevant measures i.e. deployment of sufficient number of invigilators, hand held metal detectors, monitoring procedures etc.
4.	PART-III SCC Clause No. V. (x.) (Pg. 63 of 94 of NIT)	Total Cost for a Recruitment cycle (TCR) shall be worked out as follows: TCR = (Contract slab rate towards conduct of CBT x Number of candidates in the recruitment cycle) + (Contract slab rate towards providing services of installation of mobile jammers x Number of candidates in the recruitment cycle) + (Contract slab rate towards providing services of frisking candidates through Hand Held Metal Detectors (HHMD) x Number of candidates in the recruitment cycle).	Total Cost for a Recruitment cycle (TCR) shall be worked out as follows: TCR = (Contract slab rate towards conduct of CBT x Number of candidates in the recruitment cycle)
5.	PART-III SCC Clause No. V. (xii.) (Pg. 64 of 94 of NIT)	The offered rates against Line Items in the slab of 2,25,001 - 3,00,000 number of candidates and 3,00,001 - 4,50,000 number of candidates must <u>not</u> be more than 80% and 60% of the offered rates against Line Items in the slab up to 2,25,000 number of candidates, respectively. In case the number of candidates goes beyond 4,50,000 during the contract period, payment shall be made as per the rates quoted against Line Items in the slab of 3,00,001 - 4,50,000 number of candidates.	The offered rates against Line Items 20 & 30 of PART-II SOQ (<i>amended</i>) must <u>not</u> be more than 80% and 60% of the offered rate against Line Item 10 of PART-II SOQ (<i>amended</i>) respectively. In case the number of candidates goes beyond 4,50,000 during the contract period, payment shall be made as per the rates quoted against Line Items in the slab of 3,00,001 - 4,50,000 number of candidates.

3. The amended SOQ (PART-II of the tender document), the revised Price Bidding Format and the revised Technical Evaluation Sheet have been enclosed as ANNEXURE-A, ANNEXURE-B and ANNEXURE-C respectively.

The revised Price Bid Format is also uploaded under '**Notes and Attachments**' Tab in OIL's e-Procurement Portal.

Bidders to note that the price bids uploaded in originally prescribed Price Bidding Format shall NOT be considered for evaluation.

4. **PRE-BID CONFERENCE:** A Pre-Bid Conference has been scheduled on **15th July 2020** through **Video Conferencing** to explain the requirements of Company in details to the interested prospective bidders and to understand bidders' perspective including exchange of views / clarifications, if any, on the Scope of Work, Bid Rejection - Bid Evaluation Criteria and other terms & conditions of the Tender. ***The parties who want to participate in the pre-bid meeting must confirm their participation and forward their pre-bid queries, if any latest by 12th July 2020*** at E-mail ID: contracts@oilindia.in.

The bidder must provide Email ID of the authorised representative who shall attend the pre-bid conference to enable us to arrange the VC.

Queries / Clarifications against the tender received beyond 12.07.2020 will not be entertained and replied to. OIL will not be responsible for non-receipt or late receipt of any bidder's query.

Based on discussions held in the pre-bid conference, Company will communicate the changes, if any, through an addendum to tender document. Company will not accept any exception / deviation to tender conditions / specifications once the same are frozen after the pre-bid conference and the non-compliant bid(s) shall be rejected outright against this tender.

5. Bid Closing / Bid Opening extended as per following:
- i. Bid Closing Date & Time: Extended up to 21.07.2020 [1100 Hrs (IST)]
 - ii. Bid Opening Date & Time: Extended up to 21.07.2020 [1400 Hrs (IST)]

All others terms and conditions of the Bid Document remain unchanged. Details can be viewed at www.oil-india.com.

MANAGER – CONTRACTS(S)

ANNEXURE – A to Corrigendum No. 2 dated 08.07.2020

(SOQ) Schedule of Work, Unit and Quantity			
Item No.	Description of Services	UOM	Quantity
For up to 2.25 Lakh number of candidates			
10	Conduct of CBT (For the entire process i.e. software development, receipt of online applications, setting up and moderation of question papers, conduct of CBT, invigilation, surveillance systems, hand held metal detectors etc.)	Number	2,25,000
For 2.25 Lakh - 3 Lakh number of candidates			
20	Conduct of CBT (For the entire process i.e. software development, receipt of online applications, setting up and moderation of question papers, conduct of CBT, invigilation, surveillance systems, hand held metal detectors etc.)	Number	75,000
For 3 Lakh - 4.5 Lakh number of candidates			
30	Conduct of CBT (For the entire process i.e. software development, receipt of online applications, setting up and moderation of question papers, conduct of CBT, invigilation, surveillance systems, hand held metal detectors etc.)	Number	1,50,000
Notes:			
1. The rates shall be quoted per unit as specified in the “PRICE BIDDING FORMAT” attached under “Notes and Attachments” tab.			
2. Tenure of Agreement: 04 (four) years from the commencement of contract i.e. after completion of mobilization.			
3. Mobilisation Period: 15 (fifteen) days from date of issue of LOA.			
4. The quantity mentioned is purely for evaluation purpose only. However, payment shall be made on actuals.			

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DESCRIPTION OF WORK/SERVICE: Hiring of services of an External Agency for recruitment of work persons through online application process and computer based examination system, in all spheres of Oil India Limited for a period of 04 (four) years.					
PRICE BIDDING FORMAT					
NAME OF BIDDER					
Bidder's GSTIN No.					
SAC Code					
Item No.	Description of Services	UOM	Estimated Quantity	Rate (Rs.) to be quoted Excluding GST	Amount (Rs.) Excluding GST
			A	B	D = A * B
For up to 2.25 Lakh number of candidates					
10	Conduct of CBT (For the entire process i.e. software development, receipt of online applications, setting up and moderation of question papers, conduct of CBT, invigilation, surveillance systems, hand held metal detectors etc.)	Number	2,25,000		-
For 2.25 Lakh - 3 Lakh number of candidates					
20	Conduct of CBT (For the entire process i.e. software development, receipt of online applications, setting up and moderation of question papers, conduct of CBT, invigilation, surveillance systems, hand held metal detectors etc.)	Number	75,000		-
For 3 Lakh - 4.5 Lakh number of candidates					
30	Conduct of CBT (For the entire process i.e. software development, receipt of online applications, setting up and moderation of question papers, conduct of CBT, invigilation, surveillance systems, hand held metal detectors etc.)	Number	1,50,000		-
Total (Rs.) (exclusive of GST)					-
Applicable GST Rate in %		Applicable GST#		Total (Rs.) (inclusive of GST)	-
*Please select from Drop Down list.					
<p>1. The rate quoted against Line Item in the slab of 2,25,001 - 3,00,000 number of candidates (i.e. Line Item 20) must not be more than 80% of the rate quoted against the corresponding Line Item in the slab up to 2,25,000 number of candidates (i.e. Line Item 10).</p> <p>Similarly, the rate quoted against Line Item in the slab of 3,00,001 - 4,50,000 number of candidates (i.e. Line Item 30) must not be more than 60% of the rate quoted against the corresponding Line Item in the slab up to 2,25,000 number of candidates (i.e. Line Item 10)</p>					
2. The price/rate(s) quoted by the Bidders will be inclusive of all taxes except GST (i.e. IGST or CGST and SGST/UTGST as applicable in case of interstate supply or intra state supply respectively and Cess on GST, if applicable) on the final services. However, GST rate (including cess) to be provided in the respective places in the Price Bid.					
3. Price Bids shall be evaluated on overall lowest cost to OIL (L-1 offer) basis i.e. considering total quoted price for all services including applicable GST (CGST & SGST/UTGST or IGST)					
4. OIL will prefer to deal with registered bidder under GST. Therefore, bidders are requested to get themselves registered under GST, if not registered yet.					
However, in case any unregistered bidder is submitting their bid, their prices will be loaded with applicable GST while evaluation of bid. Where OIL is entitled for input credit of GST, the same will be considered for evaluation of bid as per evaluation methodology of tender document.					
5. Price Bid uploaded without giving any of the details of the taxes (Including rates and amounts) will be considered as inclusive of all taxes including GST.					
When a bidder mentions taxes as extra without specifying the rates & amount, the offer will be loaded with maximum value towards taxes received against the tender for comparison purposes. If the bidder emerges as lowest bidder after such loading, in the event of order on that bidder, taxes mentioned by OIL on the Purchase Order/ Contracts will be binding on the bidder.					

This cost is to be maintained under the "Total Bid Value" in the e-tender portal. Refer Clause 8.0 of Forwarding Letter for details.

PRICE BIDDING FORMAT					
NAME OF BIDDER					
Bidder's GSTIN No.					
SAC Code					
Item No.	Description of Services	UOM	Estimated Quantity	Rate (Rs.) to be quoted Excluding GST	Amount (Rs.) Excluding GST
6. Input Tax Credit on GST (Goods & Service Tax) for this service is NOT available to OIL & The bids will be evaluated based on total price including GST.					
7. Refer to GCC for detail of GST.					
8. Refer to SOQ & SCC for Item detail Description.					
9. Bidders are required to quote for all the items as per Price Bid Format; otherwise the offer of the bidder will be straightway rejected.					

TECHNICAL EVALUATION SHEET FOR BEC/BRC

Sl. No.	Clause No of BEC/BRC	Description	Bidders Remarks (Complied / Not Complied / Deviation)	Bidder to indicate the following to support the remarks/ compliance	
				Name of File as uploaded in E-Tender portal	Relevant Page No. of the file
1	BEC Clause No. 1.1 (Technical Criteria)	1.1.1 Bidder must have experience of successfully completing at least one SIMILAR work of minimum value Rs. 3,68,44,000.00 (Rupees Three Crore Sixty-Eight Lakh Forty-Four Thousand) only in previous 07 (seven) years reckoned from the original bid closing date with PSUs / Central Government / State Government Organization / Public Limited Company.			
		1.1.2 The bidder must have the facility of primary and secondary data centre with Data Recovery (DR) site infrastructure for data security. Both the Data Centres should be located in India in different seismic zones. The data centre must be Tier III and ISO certified. Data Centre should be certified as per the Government of India guidelines. The infrastructure of the bidder must be certified as per Government of India guidelines. Self-Declaration by CEO / Head of bidding entity on their letter head certifying the above mentioned condition with addresses of the DR site infrastructure along with self-certified copies of its certification shall be provided by the bidder along with the technical bid.			
		1.1.3 The bidder should ensure that the processes should have ISO / IEC 27001:2013 certification and should have authorized and globally accepted software certification, Capability Maturity Model Integration (CCMI) Level-4 or above certification. Self-certified copies of the above certifications shall be provided by the bidder along with the technical bid.			

TECHNICAL EVALUATION SHEET FOR BEC/BRC

		<p>1.1.4 The bidder should not have been black-listed / holiday listed / suspended by any Central / State Government Department, Central / State Government Organization, Public Sector Undertaking in previous 07 (seven) years to be reckoned from the original bid closing date. An affidavit in this respect that their firm has not been black-listed / holiday listed / suspended as cited above shall be provided by the bidder along with the technical bid.</p>			
<p align="center">2</p>	<p>Notes to BEC Technical Criteria Clause 1.1.1 above:</p>	<p>1. “SIMILAR work” mentioned above means “Experience in providing services for handling online applications and conduct of Computer Based Test on end-to-end solution basis for recruitment.”</p> <p>2. If the prospective bidder is executing SIMILAR work which is still running and the job executed prior to original bid closing date satisfies the minimum value prescribed in the BEC Clause No. 1.1.1, then such experience will also be taken into consideration provided that the bidder submits relevant document(s) certified by the end user clearly showing the gross value of SIMILAR work executed prior to original bid closing date along with Contract documents / work order of the running contract.</p> <p>3. For proof of requisite experience of SIMILAR work, self-attested photocopies of following documents must be submitted along with the bid:</p> <p>i. <u>Contract document / Work order showing details of work;</u></p> <p>ii. <u>Completion Certificate issued by PSUs / Govt. Organisation / Public Limited Company</u> for the similar work mentioned above confirming the following:</p> <p style="margin-left: 40px;">a. Gross value of work done</p> <p style="margin-left: 40px;">b. Nature of Job done.</p> <p style="margin-left: 40px;">c. Contract start and completion date.</p> <p align="center">OR</p>			

TECHNICAL EVALUATION SHEET FOR BEC/BRC

		<p><u>Certificate of Payment (COP) issued by PSUs / Govt. Organisation / Public Limited Company indicating the following:</u></p> <p>a. Work Order No. / Contract No. b. Gross value of jobs done c. Period of Service d. Nature of Service</p>			
		<p>4. SIMILAR work executed by a bidder for its own organization / subsidiary will not be considered as experience for the purpose of meeting BEC.</p>			
3	BEC Clause No. 1.2 (Financial Criteria)	<p>(i) Annual Financial Turnover of the bidder in any of preceding 03 (three) financial / accounting years, reckoned from the original bid closing date should be at least Rs. 3,68,44,000.00 (Rupees Three Crore Sixty-Eight Lakh Forty-Four Thousand) only.</p> <p>(ii) Net worth of bidder must be positive for preceding financial/ accounting year.</p> <p>Note: The Net worth to be considered against Clause above should be read in conjunction with the definition of Net worth as mentioned in Section 2 (57) of The Companies Act, 2013.</p>			
4	Note to BEC Clause No. 1.2	<p>A. For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid:</p> <p>(i) A certificate* issued by a practicing Chartered / Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in PROFORMA- I.</p> <p align="center">OR</p> <p>Audited Balance Sheet along with Profit & Loss account.</p>			

TECHNICAL EVALUATION SHEET FOR BEC/BRC

		<p>*Note:</p> <ul style="list-style-type: none"> • Mention of UDIN (Unique Document Identification Number) is mandatory for all Certificates issued w.e.f. February 1, 2019 by Chartered Accountant in Practice. • In case the bidder is a Central Govt. organization / PSU / State Govt. organization / Semi-State Govt. Organization or any other Central / State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidences for the same. <p>B. Considering the time required for preparation of Financial Statements, if the last date of preceding financial/accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial/accounting year are not available with the bidder, then the financial turnover of the previous three financial /accounting years excluding the preceding financial/accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial/accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that the balance sheet/Financial Statements for the financial year _____ have actually not been audited so far, as per format prescribed in PROFORMA-X.</p> <p>C. In case the bidder is a Government Department, they are exempted from submission of documents mentioned under para A. and B. above.</p>			
5	BEC Clause No. 1.4	Bidders are required to quote for all the items as per Price Bid Format; otherwise the offer of the bidder will be straightway rejected.			

TECHNICAL EVALUATION SHEET FOR BEC/BRC

6	BRC Clause No. 2.2	The price quoted by the successful bidder must be firm during the performance of the contract and not subject to variation on any account except as mentioned in the bid document. Any bid submitted with adjustable price quotation other than the above will be treated as non-responsive and rejected			
7	BRC Clause No. 2.3	<p>Bid security shall be furnished as a part of the Techno Commercial Un-priced Bid. The amount of bid security should be as specified in the forwarding letter. Any bid not accompanied by a proper bid security will be rejected.</p> <p>For availing EMD exemption, the interested MSE Bidders must ensure that their technical offer must include a valid copy of relevant MSE Certificate issued by appropriate authority. If the technical offer does not include a valid copy of relevant MSE Certificate, then the Bid without EMD shall be rejected.</p>			
8	BRC Clause No. 2.9	Bids are invited under Single-Stage Two-Bid System . Bidders must submit both “Technical” and “Price” Bids in electronic form through online OIL’s e-Tender portal accordingly within the Bid Closing Date and time stipulated in the e-Tender. The Technical Bid is to be submitted as per Scope of Work & Technical Specifications of the tender under “Technical Attachment” Tab and the Priced Bid under “Notes and Attachments” Tab as per the PRICE BID FORMAT .			
9	BRC Clause No. 2.10	<p>Bidder must accept and comply with the following provisions as given in the Tender Document in toto, failing which offer will be rejected:</p> <ul style="list-style-type: none"> (i) Firm price (ii) EMD / Bid Bond (iii) Period of validity of Bid (iv) Price Schedule (v) Performance Bank Guarantee / Security deposit (vi) Delivery / Completion Schedule (vii) Scope of work (viii) Guarantee of material / work 			

TECHNICAL EVALUATION SHEET FOR BEC/BRC

		<p>(ix) Liquidated Damages clause (x) Tax liabilities (xi) Arbitration / Resolution of Dispute Clause (xii) Force Majeure (xiii) Applicable Laws (xiv) Specifications (xv) Integrity Pact</p>			
10	BRC Clause No. 2.11	There should not be any indication of price in the Un-priced Techno-Commercial Bid. A bid will be straightway rejected if this is given in the Un-priced Techno-Commercial Bid.			
11	BRC Clause No. 2.12	Bid received with validity of offer less than 120 (One Hundred Twenty) days from the date of Technical Bid opening will be rejected			