

**NIT for Tender No. CGI1326P23**

**OIL INDIA LIMITED**  
**(A Government of India Enterprise)**  
**Pipeline Headquarters**  
**P. O. –Udayan Vihar, Guwahati-781171, Assam, India**  
**E mail:ramanujd@oilindia.in**

**E-Tender**

OIL INDIA LIMITED invites Competitive Domestic Bid through its e-procurement portal “<https://etender.srm.oilindia.in/irj/portal>” for the following Services:

Tender No	Tender Fee	Bid Closing Date & Time	Service Description
<b>CGI1326P23</b>	<b>NIL</b>	<b>29.09.2022</b> <b>At</b> <b>11.00</b> <b>A.M.</b>	<b>Hiring of Service of Armed Guards in the Watch and Ward (with arm or without arm) category at the premises of following locations under Pump Station No. 9, Dumar, Oil India Limited for a period of 4 (Four) year from 01.01.2023 to 31.12.2026</b> <b>1.PS.9, Dumar Station (Main Gate), New Industrial area</b> <b>2.RS.15 Belgachi</b> <b>3.RS.16, Thanabihpur</b> <b>4.Mahananda-III Bridge</b>

The details of IFB and procedures for applying & participation can be viewed using “Guest Login” provided in the e-procurement portal and also in OIL’s web site [www.oil-india.com](http://www.oil-india.com). The link to OIL’s E-Procurement portal has also been provided through OIL’s website

All corrigenda, addenda, amendments, time extension, etc. to the tender will be hosted on above Website and e-portal only and no separate notification shall be issued in the press. Bidders should regularly visit above website and e-portal to keep themselves updated.

## **BID REJECTION CRITERIA(BRC) / BID EVALUATION CRITERIA (BEC)**

1.0 The bid shall conform to the specifications and terms and conditions given in the Bidding Documents. Bids will be rejected in case services offered do not conform to the required parameters stipulated in the technical specifications. Notwithstanding the general conformity of the bid to the stipulated specifications, the BRC requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected. All the documents related to BRC shall be submitted along with the Bid.

1.1 [A] Financial capability: Bidders must have

**1. (a) Annual financial turnover as per Audited Annual Reports in any of preceding three (3) financial years preceding scheduled bid opening date should be at least 30% of annualized estimated value is Rs. 3386960.77 /-.**

FOR CONSORTIUM:

At least one member of the consortium to meet the above criteria of 50% turnover. The other members of consortium should meet minimum 25% turnover requirement.

(b) Net Worth should be positive for preceding financial year

**(c). Considering the time required for preparation of Financial Statements, if the last date of preceding financial/ accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial/ accounting year are not available with the bidder, then the financial turnover of the previous three financial / accounting years excluding the preceding financial/ accounting year will be considered. In such cases, the Net worth of the previous financial/ accounting year excluding the preceding financial/ accounting year will be considered. However, the bidder has to submit an affidavit/ undertaking certifying that the balance sheet/ Financial Statements for the financial year ..... (as the case may be) has actually not been audited so far.**

\*\*For Proof of Annual Turnover & Net Worth any of the following documents /photo copy must be furnished

- A Certificate issued by a practicing Chartered / Cost Accountant Firm, with membership number certifying the Annual Turnover, Net worth and nature of business.

or

- Audited Balance Sheet and Profit & Loss account.

**[B] Experience: Bidders must have;**

**Experience of having successfully completed similar works (Similar Works means:- "Providing man power services" )with PSUs/Central Govt./ State Govt. Organizations in previous 7 years to be reckoned from the original bid closing date should be of the following :**

**i) One similar completed work costing not less than 50% of the annualized estimated value is Rs.5644934.72 /-.**

(Similar completed work:- Providing Security Service of Armed guard )

Note:- 1)A job executed by a bidder for its own organization / subsidiary cannot be considered as experience for the purpose of meeting BEC

2) In case of tenders for Annual rate contracts / Maintenance and Service contracts, if the prospective bidder is executing rate / maintenance / service contract which is still running and the contract value / quantity executed prior to due date of bid submission is equal to or more than the minimum prescribed value in the BEC such experience will also be taken in to consideration provided that the bidder has submitted satisfactory work / supply / service execution certificate issued by end user.

3) Documentary proof must be furnished in support of the experience by way of purchase order / work order / contract document along with completion certificate from the organization to whom such services have been rendered.

[C] Deviation to the following provision of the tender document shall make the bid liable for rejection:

- i. Firm price
- ii. EMD / Bid Bond
- iii. Scope of work
- iv. Specifications
- v. Price Schedule
- vi. Delivery / Completion Schedule
- vii. Period of Validity of Bid
- viii. Liquidated Damages
- ix. Performance Bank Guarantee / Security deposit
- x. Guarantee of material / work
- xi. Arbitration / Resolution of Dispute
- xii. Force Majeure
- xiii. Applicable Laws
- xiv. Integrity Pact, if applicable
- xv. Any other condition specifically mentioned in the tender documents elsewhere that non-compliance of the clause lead to rejection of the bid.

**D) The Bidder must have a business office establishment in Bihar Documentary evidence must be provided in the form of Municipality trade license or other such documents as per the following which satisfies as a proof of having the office establishment.**

- (i) Trade License issued by the local authority in the name of the Firm or**
- (ii) Landline phone number in the name of the Firm or**
- (iii) Electricity bill for last one year in the name of the Firm**
- (iv) Any other document to establish the same.**

Note: All documents relating to above clause No. (A),(B) and (D) must be submitted along with techno-commercial bid. These documents shall have to be produce by the bidder as and when asked for:

1.2 Bidders must have PF Account in their name issued by Regional Provident Fund Commissioner

1.3 Other Information /Documents: Bidders must furnish the following information with relevant documents wherever necessary:

- a) Tax Exemption Certificate, if any, if /applicable.
- b) PAN no.( photocopy of the PAN card required).
- c) GST registration No.
- d) VAT registration no. , if applicable.
- e) Bank account No. with name of Bank, Type of account, Bank address.
- f) P.F. Account No. / Code.
- g) Aram's licences and other related licences valid with the jobs.
- H) RCL Rate lates copy

### 3.0 BID EVALUATION CRITERIA (BEC) :

- 3.1 Bids conforming to the terms and conditions stipulated in the bid document and considered responsive and subject to qualifying the Bid Rejection Criteria will be considered for further evaluation.
- 3.2 To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of commission rates (% , percentage) quoted by the bidders.
- 3.3 In case more than one bidder emerges as lowest bidder due to equal rate quoted by the bidder, then the lowest bidder will be decided by draw of lots. Company's decision in this regard is final and binding to all bidders
- 3.4 Any discount/rebates offered shall not be considered for evaluation of bids. However, if the lowest bidder happens to be the final acceptable bidder for award of contract and if they have offered any discount/rebate the contract shall be awarded after taking into consideration such discount/rebate after negotiation or otherwise.
- 3.5 CONTRACTOR'S COMMISSION (PROFIT, ESTABLISHMENT, HANDLING CHARGES ETC.) QUOTED BY THE SUCCESSFUL BIDDER MUST BE FIRM DURING THE PERFORMANCE OF THE CONTRACT AND NOT SUBJECT TO VARIATION ON ANY ACCOUNT WHATSOEVER. ANY BID SUBMITTED WITH ADJUSTABLE PRICE QUOTATION OTHER THAN THE ABOVE WILL BE TREATED AS NON-RESPONSIVE AND REJECTED.**
- 3.6 THE BIDDERS MUST QUOTE THE PROFIT, ESTABLISHMENT & HANDLING ELEMENT IN PERCENTAGE TERMS ONLY WHERE THE LOWER CEILING OF THE MARGIN IS 5.00% (FIVE PERCENT) AND THE UPPER CEILING IS 7.5% (SEVEN POINT FIVE PERCENT) AND THE VALUE UP TO TWO DECIMAL PLACES WILL ONLY BE CONSIDERED. BIDDER QUOTING BELOW 5.00% AND ABOVE 7.5% 'PROFIT, ESTABLISHMENT AND HANDLING CHARGE' WILL BE SUMMARILY REJECTED.**