



OIL INDIA LIMITED
(A Government of India Enterprises)
PO : Duliajan – 786602
Assam (India)

TELEPHONE NO: (91-374) 2808735

FAX NO: (91-374) 2800533

Email: manish_chowdhury@oilindia.in; erp_mm@oilindia.in

FORWARDING LETTER

Tender No. : **SSI1318P23/P1 dated 23.08.2022**

Tender fee : NIL

Bid Security : Not Applicable

Bidding Type : Single Stage Composite Bid System

Bid Closing on : 14.09.2022 (at 11:00 Hrs. IST)

Bid Opening on : 14.09.2022 (at 14:00 Hrs. IST)

Tender Type : Open Tender

Performance Security : Applicable

Integrity Pact : Not Applicable

The complete bid documents and details for purchasing bid documents, participation in e-tenders are available on OIL's e-procurement portal <https://etender.srm.oilindia.in/irj/portal> as well as OIL's website <https://www.oil-india.com/>

NOTE: All addenda, Corrigenda, time extension etc. to the tenders will be hosted on above website and e-portal only. Bidders should regularly visit above website and e-portal to keep themselves updated.

OIL invites Bids **FOR AWARD OF RATE CONTRACT (2-YEAR LONG) FOR PROCUREMENT OF SAFETY LEATHER BOOTS (ELECTRICAL) (QTY.- 2141 PAA)** through its e-Procurement site under **SINGLE STAGE COMPOSITE BID SYSTEM**. The bidding documents and other terms and conditions are available at Booklet No. MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders. The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area -> Tender Documents

The general details of tender can be viewed by opening the RFx [Tender] under RFx and Auctions. The details of items tendered can be **found in the Item Data and details uploaded under Technical RFx**.

The tender will be governed by:

- a) For technical support on various matters viz. Online registration of vendors, Resetting of Passwords, submission of online bids etc, vendors should contact OIL's ERP MM Deptt at following: Tel Nos = **0374-2807178/ 7171/ 7192/ 4903**; Email id = erp_mm@oilindia.in, esupport@oilindia.in.

b) **OIL's office timings are as below:**

	Time (in IST)
Monday – Friday	07.00 AM to 11.00 AM; 12.30 PM to 03.30 PM
Saturday	07.00 AM to 11.00 AM
Sunday and Holidays	Closed

Vendors should contact OIL officials at above timings only.

c) **OIL Bank Details:**

Bank Details of Beneficiary	
a	Bank Name STATE BANK OF INDIA
b	Branch Name Duliajan
c	Branch Address Duliajan, Dist-Dibrugarh
d	Banker Account No. 10494832599
e	Type of Account Current Account
f	IFSC Code SBIN0002053
g	MICR Code 786002302
h	SWIFT Code SBININBB479
i	Contact No. 9435554859
j	Contact Person Name Mr. K.L.K.Banik, AGM
k	Fax No. 0374-2802729
l	Email Id sbi.02053@sbi.co.in

- d) "General Terms & Conditions" for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders.
- e) Technical specifications and Quantity as per **Annexure – I**.
- f) The prescribed Bid Forms for submission of bids are available in the Technical RFx-> External Area - > Tender Documents.
- g) All corrigenda, addenda, amendments, time extension, clarifications etc. To the tender will be hoisted on OIL's website (www.oil-india.com) and in the e-portal (<https://etenders.srm.oilindia.in/irj/portal>) only and no separate notification shall be issued in the press. Prospective bidders are requested to regularly visit the website and e-portal to keep themselves updated.
- h) Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).
- i) Bidder are advised to fill up the Technical bid check list (**Annexure EEE**) and Response sheet (**Annexure FFF**) given in MS excel format in Technical RFx -> External Area - >

Tender Documents. The above filled up document to be uploaded in the **Technical Attachment**. For details please refer “Vendor User Manual” / “NEW INSTRUCTIONS”

Special Notes:

1.0 (I)

- a) Bidders who do not have E-tender Login ID and Password should complete their online registration **at least seven (7) days prior to the scheduled bid closing date** and time of the tender. For online registration, Bidder may visit the OIL’s E-tender site <https://etender.srm.oilindia.in/irj/portal>
- b) Necessary Login ID & Password will be issued by OIL only after submitting the complete online registration by the Bidder. In the event of late registration/incomplete registration by Bidder, OIL INDIA LIMITED shall not be responsible for late allotment of User ID & Password and request for bid closing date extension on that plea shall not be entertained by Company.
- c) Categorisation and various Criteria applicable to MSE bidders shall be guided by the Gazette Notification No. CG-DL-E-26062020-220191 dated 26.06.2020 and Amendment vide Gazette Notification no. CG-DL-E-16062021-227649 DATED 16TH June'2021 issued by MINISTRY OF MICRO, SMALL AND MEDIUM ENTERPRISES. The existing enterprises registered under EM- Part-II or UAM till June' 2020 shall continue to be valid only for a period up to the 30th June, 2022.

The bidder claiming as MSE status (MSE-General, MSE-SCIST, MSE -Woman) against this tender has to submit the following documents for availing the benefits applicable to MSEs:

i. Udyam Registration Number with Udyam Registration Certificate.

OR

ii. Proof of registration with District Industry Centers or Khadi and Village industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or Udyog Adhar registration or registration with any other body specified by Ministry of MSME.

Note: In case bidding MSE is owned by Schedule Caste or Schedule Tribe entrepreneur or Woman Entrepreneur, valid documentary evidence issued by the agency who has registered the bidder as MSE owned by SC/ST entrepreneur/ Woman Entrepreneurs should also be enclosed.

- d) Purchase preference to Micro and Small Enterprises (MSEs):** Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product. If L-1 is not an MSE and MSE Seller(s) has/have quoted price within L-1+15% of margin of purchase preference/price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for **100% of total QUANTITY**.

e) The turnover related figures of the bidders claiming as MSE bidders as mentioned above shall be considered based on Bidders self-declarations to be submitted with their bid as per new gazette notification no. CG-DL-E-26062020-220191 dated 26.06.2020. However, in case of any intentional misrepresentations or attempts to suppress facts in the self-declaration, the bidder shall be liable to penalty as specified under section 27 of the Act.

(II) In case a Startup [defined as per Ministry of Commerce and Industry (Department of Industrial Policy and Promotion, DIPP) latest notification]/ MSE is interested in supplying the tendered item but does not meet the Pre-Qualifying Criteria (PQC)/ Proven Track Record (PTR) indicated in the tender document, the Startup/MSE is requested to write a detailed proposal separately, and not against the present tender requirement, to the tender issuing authority about its product. Such proposals shall be accompanied by relevant documents in support of MSE (where applicable) or in case of Startup, following documents shall be given:

1. Certificate of Recognition issued by the Department of Industrial Policy and Promotion, Ministry of Commerce and Industry, Government of India.

2. Certificate of incorporation.

3. Audited Profit & Loss (P&L) Statement of all the Financial Years since incorporation. In case where the Balance sheet has not been prepared, bidder shall submit a certificate in original from its CEO/CFO stating the turnover of the bidding entity separately for each Financial Years since incorporation along with a declaration stating the reason for not furnishing the audited P&L Statement. This certificate shall be endorsed by a Chartered Accountant/Statutory Auditor.

The Proposal shall be examined by OIL and OIL may consider inviting a detailed offer from the Startup/MSE with the intent to place a TRIAL or TEST Order, provided the Startup/MSE meets the Quality and Technical Specifications.

In case the Startup/MSE is successful in the Trial Order, the vendor shall be considered for PQC exemption/relaxation (as the case may be) for the next tender for such item till the time it remains a Startup/MSE.

2.0 The tender is invited under **SINGLE STAGE- COMPOSITE BID SYSTEM**. The bidders are required to submit both the “**TECHNO-COMMERCIAL UNPRICED BID**” and “**PRICED BID**” through electronic format in the OIL’s e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender.

2.1 Please ensure that Technical Bid / all technical related documents related to the tender are uploaded in the Technical RFx Response-> Technical Attachment only. **For details please refer “NEW INSTRUCTIONS”**

3.0 Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with **Tender no.** and **Due date** to **GM-Materials (HoD), Materials Department, Oil India Limited, Duliajan - 786602, Assam** on or before the Bid Closing Date and Time mentioned in the Tender.

a) **Detailed Catalogue (if any)**

b) **Any other document required to be submitted in original as per tender requirement**

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in Duplicate.

- 4.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the NIT or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.
- 5.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time failing which the offer shall be rejected.
- 6.0 Bid must be submitted electronically only through OIL's e-procurement portal. Bid submitted in any other form will be rejected.
- 7.0 The tender shall be governed by the Bid Rejection & Bid Evaluation Criteria given in enclosed **Annexure-CCC**. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (as per **Annexure-CCC**) contradict the Clauses of the tender and / or "General Terms & Conditions" as per Booklet No. MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders elsewhere, those in the BEC / BRC shall prevail.

To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

- 8.0 Please do refer the User Manual provided on the portal on the procedure How to create Response for submitting offer.
- 9.0 Bidders are requested to refer to the enclosed **Annexure – BBB** for the Taxes and Duties clauses under GST regime.
- 10.0 **Delivery/collection Instructions in cases where transportation is in OIL's scope:**
 - (i) The suppliers shall be required to deliver the Sundry consignments of weight less than 3 (Three) Tons at the godown/office/collection point of OIL's authorized transporter in various cities.
 - (ii) Consignments weighing more than 3 (Three) Tons shall be collected from the supplier's premises/loading points by OIL's authorized transporter.
 - (iii) The name of OIL's current authorized transporter is M/s Western Carriers (India) Ltd.

Bidders are requested to note the above delivery/collection instructions while submitting their offers.

- 11.0 While submitting the offers bidders are requested to refer to the enclosed **Annexure – BB (Price Bid Format and Evaluation Criteria)**.
- 12.0 Bidders should fill-up and submit alongwith their bid an **UNDERTAKING** towards **authenticity of information/documents** furnished by them, as per enclosed **ANNEXURE-K**.

- 13.0 **The applicable GST on the Liquidated Damage if any, shall have to be borne by the seller. Accordingly, the Liquidated Damage shall be recovered from the seller alongwith applicable GST.**
- 14.0 **ONLINE VIEWING OF PRICE BY BIDERS:** For convenience of the qualified Bidders and to improve transparency, the rates/costs quoted by bidders against OIL's e-tenders shall be available for online viewing by such Bidders whose price bids are opened by Company. A Bidder can view item-wise rates/ costs of all other such peer bidders against the tender immediately after price bid opening, if the e-tender is floated by Company with PRICE CONDITION. In case the Price-Bid is invited by Company through attachment form under "Notes & Attachment" (i.e., NO PRICE Condition), Bidders must upload their detailed Price-Bid as per the prescribed format under "Notes & Attachment", in addition to filling up the "Total Bid Value" Tab taking into account the cost of all individual line items and other applicable charges like freight, tax, duties, levies etc. Under NO PRICE Condition (i.e., Price Bid in attachment form), the "Total Bid Value" as calculated & quoted by the Bidder shall only be shared amongst the eligible bidders and Company will not assume any responsibility whatsoever towards calculation errors/ omissions therein, if any. Notwithstanding to sharing the "Total Bid Value" or the same is whether filled up by the Bidder or not, Company will evaluate the cost details to ascertain the inter-se-ranking of bidders strictly as per the uploaded attachment and Bid Evaluation Criteria only. Online view of prices as above shall be available to the Bidders only upto seven days from the date of Price-Bid opening of the-tender.
- 15.0 **BANNING POLICY:** Banning Policy dated 6th January, 2017 as uploaded in OIL's website and revised guidelines of banning/debarment vide OM no. F.1/20/2018-PPD dated 02.11.2021 issued by Department of Expenditure, Ministry of Finance, Govt of India will be applicable against the tender (and order in case of award) to deal with any agency (bidder/contractor/supplier/vendor/service provider) who commits deception, default, fraud or indulged in other misconduct of whatsoever nature in the tendering process and/or order execution processes.
- The bidders who are on Holiday/Banning/Suspension list of OIL on due date of submission of bid/ during the process of evaluation of the bids, the offers of such bidders shall not be considered for bid opening/evaluation/award. If the bidding documents were issued inadvertently/downloaded from website, the offers submitted by such bidders shall also not be considered for bid opening/evaluation/Award of Work
- 16.0 **PBG UNDERTAKING FORM:**
In the event of award of purchase order against this tender, the successful bidder **must comply with the stipulations** of the enclosed **"PBG UNDERTAKING FORM - ANNEXURE-M"** and **submit it duly filled-in along-with their PBG (Performance Bank Guarantee).**
- 17.0 **RESTRICTIONS ON PROCUREMENT FROM A BIDDER OF A COUNTRY WHICH SHARES A LAND BORDER WITH INDIA:** It is for information of all Bidders that Office Memorandum No. F.No.6/18/2019-PPD dated 23.07.2020 issued by Public Procurement Division under Department of Expenditure of Ministry of Finance will also be applicable against the tender. Therefore, all bidders are requested to be guided by the **Clauses** stipulated in the enclosed **Annexure-N** of this tender. In this respect, the format of **Undertaking** to be submitted by the bidders is given vide **Annexure-XX** of this tender.

18.0 BID SECURITY CLAUSE:

No Bid Security /Earnest Money Deposit (EMD) is required to be submitted against the tender. Instead of EMD /Bid Security, all the bidders shall be required to sign a “Bid securing declaration” accepting that if they withdraw or modify their Bids during the period of validity, or if they are awarded the contract and they fail to sign the contract, or to submit a performance security before the deadline defined in the NIT/ Purchase order, they shall be suspended for the period of two (2) years. This suspension of two years shall be automatic without conducting any enquiry.

Bidders shall submit “Bid Securing Declaration” as per enclosed ANNEXURE-O along-with their technical bids.

19.0 TAX COLLECTED AT SOURCE(TCS):

Tax Collectible at Source (TCS) applicable under the Income-tax Law and charged by the SUPPLIER shall also be payable by OIL along with consideration for procurement of goods/materials/equipment. If TCS is collected by the SUPPLIER, a TCS certificate in prescribed Form shall be issued by the SUPPLIER to OIL within the statutory time limit. Payment towards applicable TCS u/s 206C (1 H) of Income Tax Act, 1961 will be made to the supplier provided they are claiming it in their invoice and on submission of following undertaking along with the invoice slating that:

- a. TCS is applicable on supply of goods invoiced to OIL as turnover of the supplier in previous year was more than Rs. 10 Cr. and
- b. Total supply of goods to OIL in FY ... exceeds Rs. 50 Lakh and
- c. TCS as charged in the invoice has already been deposited (duly indicating the details such as challan No. and date) or would be deposited with Exchequer on or before the due date and
- d. TCS certificate as provided in the Income Tax Act will be issued to OIL in time. However, Performance Security deposit will be released only after the TCS certificate for the amount of tax collected, is provided to OIL. Supplier will extend the performance bank guarantee (PBG), wherever required, till the receipt of TCS certificate or else the same will be forfeited to the extent of amount of TCS, if all other conditions of Purchase order are fulfilled.

The above payment condition is applicable only for release of TCS amount charged by supplier u/s 206C (1 H) of Income tax Act, 1961.

20.0 DISCLAIMER: Rates/Costs shown above are as calculated/quoted by the respective Bidder. Company does not assume any responsibility and shall not be liable for any calculation error or omissions. However, for placement of order/award of contract, Company shall evaluate the cost details to determine the inter-se ranking of Bidders strictly as per their Price-Bids and Bid Evaluation Criteria of the Tender. OIL INDIA LTD accepts no liability of any nature resulting from mismatch of "Total Bid Value" & price submitted under "Notes & Attachment" by any bidder and no claim whatsoever shall be entertained thereof.

Please do refer “**NEW INSTRUCTION TO BIDDER FOR SUBMISSION**” for the above two points (16.0 & 17.0) and also please refer “**New Vendor Manual (effective 01.03.2019)**” available in the login Page of the OIL’s E-tender Portal.



Oil India Limited e-Procurement

User ID *

Password *

Logon Problems? [Get Support](#)

[Supplier Enlistment for E-Tender](#)

[Important Note for New Portal Users:](#)

[Click here to View Competability Settings](#)

[General Guidelines to bidders](#)

[Click for User Manuals](#)

© 2012 Oil India Limited. All rights reserved.
[Click for Terms of use, Privacy Policy, Refund Policy Docs](#)

Click here for the New Manual & Instruction

NOTE:

Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non-compliance to all the NIT terms and conditions of NIT.

Yours Faithfully,

-Sd/-
(Manish Kumar Chowdhury)
Manager Materials (IP)
For General Manager Materials (HoD)
For Resident Chief Executive

BID REJECTION CRITERIA (BRC) / BID EVALUATION CRITERIA (BEC)

The following BRC/BEC will govern the evaluation of the bids received against this tender. Bids that do not comply with stipulated BRC/BEC in full will be treated as non-responsive and such bids shall prima-facie be rejected. Bid evaluation will be done only for those bids that pass through the “Bid Rejection Criteria” as stipulated in this document.

Other terms and conditions of the enquiry shall be as per General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BRC / BEC) contradict the Clauses of the tender or MM/LOCAL/E-01/2005 elsewhere, those in the BRC / BEC shall prevail.

<u>Criteria</u>	Complied / Not Complied. (Remarks if any)
<p><u>1.0 BID REJECTION CRITERIA (BRC):</u></p> <p>The bids must conform to the specifications and terms and conditions given in the tender. Bids shall be rejected in case the item(s) offered do not conform to the required minimum/maximum parameters stipulated in the technical specifications and to the respective international / national standards wherever stipulated. Notwithstanding the general conformity of the bids to the stipulated specifications and terms and conditions, the following requirements shall have to be particularly met by the bidders, without which the offer will be considered as non-responsive and rejected.</p> <p><u>A) TECHNICAL:</u></p> <p>1. Bid should be complete in all aspect covering the entire scope of supply and should conform to the technical specifications indicated in the bid documents duly supported with technical catalogues / literatures wherever required. Incomplete and non-conforming bids will be rejected outright.</p> <p>2. Bidder’s qualification: The bidder shall be a BIS licensed manufacturer or an authorized distributor/dealer of the BIS licensed manufacturer for “Electrical Safety Shoes”: In this regard, the bidder should submit the following documents along with their bid:</p> <p>a. In case the bidder is a manufacturer, a copy of the valid BIS license of the manufacturer for IS 15298: Part 2:2016 must be submitted along with the offer.</p>	

- b. In case the bidder is an authorized distributor / dealer of the manufacturer, valid authorization/dealership certificate from the manufacturer and a copy of the valid BIS license of the manufacturer for IS 15298: Part 2:2016 must be submitted along with the offer.

3. Bidder's Experience:

- a. In case the bidder is a manufacturer, bidder should satisfy the following with documentary evidence, which should be enclosed along with the Bid:

“The bidder should have experience of successfully executing at least 01 (one) similar order/rate contract of value not less than **₹ 3,96,085.00 (Rupees Three Lakhs Ninety Six Thousand Eighty Five only)** in one year, during last 05 (five) years preceding to the original scheduled Bid Closing Date of the tender, to any Indian PSUs or Joint venture of Indian PSU / Company owned by Government of India or any of its states or union territories/ Public Limited Company (**either by themselves or through their authorized distributor / dealer / supplier**)”.

- b. In case the bidder is an authorized distributor / dealer of the manufacturer, bidder should satisfy the following with documentary evidence, which should be enclosed along with the Bid:

“The bidder should have experience of successfully executing at least 01 (one) similar order/rate contract of value not less than **₹ 3,96,085.00 (Rupees Three Lakhs Ninety Six Thousand Eighty Five only)** in one year, during last 05 (five) years preceding to the original scheduled Bid Closing Date of the tender, to any Indian PSUs or Joint venture of Indian PSU / Company owned by Government of India or any of its states or union territories/ Public Limited Company”.

“Similar order/ rate contract” means order / rate contract for supply of Electrical Safety Boots (shoes)/ Insulated Shoes conforming to IS 15298 (Part II) with Direct Injection Process Poly Urethane (DIPPU) sole and having shoe manufacturing facility with direct injection process. In this regard, a valid certificate from FDDI (Footwear Design & Development Institute) specifying the availability of DIP PU Soling Machine & PU moulding machine must be submitted along with the offer.

Notes:

- I. Documentary evidence in respect of supply experience as specified under **Clause Nos. 3.a & 3.b** should be submitted in the form of copies of relevant Purchase Orders along with copies of any of the following documents in respect of satisfactory execution of each of those Purchase Orders, such as –

i. Satisfactory Supply Completion certificate

(OR)

ii. Consignee Received Delivery Challans

(OR)

<p>iii. Central Excise Gate Pass / Tax Invoices issued under relevant rules of Central Excise/GST</p> <p style="text-align: center;">(OR)</p> <p>iv. Any other documentary evidence that can substantiate the satisfactory execution of the purchase order.</p> <p>II. Satisfactory supply completion report (if submitted) should be issued on client's official letterhead with signature and stamp.</p> <p>III. A job executed by a bidder for its own organization/subsidiary cannot be considered as experience for the purpose of meeting BRC.</p> <p>IV. The Purchase Order / Rate Contract date need not be within 05 (five) years preceding the original bid closing date of this tender. However, the execution of supply should be within 05 (five) years preceding the original bid closing date of this tender.</p> <p>V. Bidder must quote the Make and Model of the offered product in their offer. Size chart of the offered product must also be submitted along with the offer.</p> <p>Note: The original Bid Closing date shall be considered by OIL for evaluation of Bid Rejection Criteria even in case of any extension of the original Bid closing date. Bidders to quote accordingly.</p> <p>4. In case the bidder is executing a rate contract which is still running, then the contract value executed prior to the originally scheduled bid closing date must not be less than ₹ 3,96,085.00 (Rupees Three Lakhs Ninety-Six Thousand Eighty Five only). In that case, the bidder must submit a copy of satisfactory supply execution certificate (issued by end user) along with a copy of the concerned rate contract.</p> <p>B) <u>FINANCIAL:</u></p> <p>(a) Annual Financial Turnover of the bidder from Operations during any of preceding 03 (three) financial / accounting years from the original bid closing date should be at least ₹ 3,96,085.00 (Rupees Three Lakhs Ninety Six Thousand Eighty Five only), as per the Audited Annual Reports. Annual Financial Turnover of the bidder from operations shall mean - "Aggregate value of the realization of amount made from the sale, supply or distribution of goods or on account of services rendered, or both, by the company (bidder) during a financial year" as per the Companies Act, 2013 Section 2 (91).</p> <p>(b) The Net Worth of the bidder must be positive for the accounting year preceding the original bid closing date. Net worth shall mean: "Share capital + Reserves created out of profits and securities Premium - Aggregate value of accumulated losses (excluding revaluation reserves) - deferred expenditure - Miscellaneous Expenditure to the extent not written off and carried forward Loss - Reserves created out of write back of depreciation and amalgamation".</p>	
--	--

Note -For (a) & (b): Considering the time required for preparation of Financial Statements, if the last date of preceding financial/accounting year falls within the preceding six months/within the due date for furnishing of audit report as per Section 139(1) of IT Act, 1961 (read along with latest circulars/notifications issued by CBDT from time to time) reckoned from the original bid closing date and the Financial Statements of the preceding financial/accounting year are not available with the bidder, then the financial turnover of the previous three financial /accounting years excluding the preceding financial/accounting year will be considered. In such cases, the Net worth of the previous financial/accounting year excluding the preceding financial/accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that **‘the balance sheet/Financial Statements for the financial year (As the case may be) has actually not been audited as on the original bid closing date’**.

Notes:

(a) For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid:-

(i) A certificate issued by a practicing Chartered Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in ANNEXURE-J.

(OR)

(ii) Audited Balance Sheet along with Profit & Loss account.”

(b) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.

C) Commercial:

i) Validity of the bid shall be minimum 90 days from the Bid Closing Date.

ii) Bids are invited under “Single Stage Composite Bid System”. Bidders have to submit both the “Techno-commercial Unpriced Bids” and “Priced Bids” through electronic form in the OIL’s e-Tender portal within the bid Closing date and time stipulated in the e-tender. The Techno-commercial Unpriced bid is to be submitted as per scope of works and Technical specification of the tender and the priced bid as per the online Commercial bid format. For details of submission procedure, please refer relevant para of General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders. Any offer not complying with the above shall be rejected straightway.

iii) **Performance Security:**

The successful bidder shall submit Performance Security as given below:

The successful bidder shall submit Performance Security @ 3% of the value of the individual purchase orders (to be issued against the rate contract) within 30 days of award of the individual purchase orders, failing which OIL reserves the right to cancel the contract. Bidders should undertake in their bids to submit Performance Security as stated above.

The Performance Security shall be in the following form:

A Bank Guarantee in the prescribed OIL's format valid for 90 days beyond contract execution period and applicable warranty/guarantee period (if any).

The validity requirement of Performance Security is assuming dispatch within stipulated delivery period and confirmation to all terms and conditions of individual purchase orders (to be issued against the rate contract). In case of any delay in dispatch or non-confirmation to all terms and conditions of individual purchase orders (to be issued against the rate contract), validity of the Performance Security is to be extended suitably as advised by OIL.

However, PBG will be applicable only if value of the individual purchase order exceeds ₹ 5(five) lakhs.

**“The Bank Guarantee issuing Bank branch must ensure the following:
The Bank Guarantee issued by the Bank must be routed through SFMS platform as per following details:**

- (i) MT 760 / MT 760 COV for issuance of Bank Guarantee.**
- (ii) MT 760 / MT 767 COV for amendment of Bank Guarantee.**

The above message / intimation shall be sent through SFMS by the BG issuing Bank branch to HDFC Bank, Duliajan Branch, IFS Code – HDFC0002118; SWIFT Code - HDFCINBBCAL.

Branch Address: HDFC Bank Limited, Duliajan Branch, Utopia Complex, BOC Gate, Jayanagar, Duliajan, Dibrugarh, PIN – 786602.”

iv) The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.

v) Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.

vi) All the Bids must be Digitally Signed using “Class 3” digital certificate with Organisation's name (*e-commerce application*) as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities

(CCA) of India. The bid signed using other than “Class 3 with Organisation’s Name” digital certificate, will be rejected.

vii) Technical RFx Response folder is meant for technical bid only. Therefore, no price should be given in Technical RFx Response folder, otherwise the offer will be rejected.

viii) Price should be maintained in the “online price schedule” only. The price submitted other than the “online price schedule” shall not be considered.

ix). **A bid shall be rejected straightway if it does not conform to any one of the following clauses:**

(a) Validity of bid shorter than the validity indicated in the Tender.

(b) Annual Turnover of a bidder lower than the Annual turnover mentioned in the Tender.

2.0 BID EVALUATION CRITERIA (BEC):

The bids conforming to the terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria as well as verification of original of any or all documents/ documentary evidences pertaining to BRC, will be considered for further evaluation as per the Bid Evaluation Criteria given below. The original Bid Closing Date shall be considered by OIL for evaluation of BRC criteria even in case of any extension of the original Bid Closing Date.

A) TECHNICAL:

(i) The manufactured product should be strictly as per OIL’s tender specification.

(ii) Bids shall be evaluated strictly as per NIT specifications, terms and conditions.

B) COMMERCIAL:

(i) To evaluate the inter-se-ranking of the offers, bids shall be evaluated on the basis of FOR Duliajan value including applicable GST.

(ii) To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in to must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

NOTE:

Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the NIT terms and conditions of NIT.

-----XXXX-----

ANNEXURE-I**Tender No. : SSI1318P23/P1****Tender Date : 23.08.2022**

Item No./ Mat. Code	Material Description	Quantity	UOM
	<p>Technical Specification for Design - 'B' Industrial Safety Shoes (For Electrical Use)</p> <p>1.0 SCOPE & APPLICATION: The Specification prescribes requirement for Industrial Safety Shoe (For Electrical Use).</p> <p>2.0 GENERAL INSTRUCTIONS:</p> <p>2.1 Industrial Safety Shoes: Design- B (Ankle Boot), Classification- Class-I Conforming to IS 15298:2015 for Part 1/ ISO 20344:2011 & IS 15298:2016 for Part 2/ ISO 20345:2011</p> <p>2.2 Industrial Safety Shoe should be anti-bacterial and anti-fungal treated, and the shoe lining should have good sweat absorption property.</p> <p>2.3 The manufacturer of the Safety shoes which are conforming to IS 15298 (Part 1 and Part 2) must have a valid BIS License for IS 15298:2016 for Part 2. A copy of the valid IS 15298:2016 for Part 2 certificate to be submitted along with the bid.</p> <p>3.0 TECHNICAL SPECIFICATION:</p> <p>i) Appearance & Design : Industrial Safety Shoes Design-B (Ankle Boot, Classification- Class I) Conforming to IS 15298: 2015 for Part 1/ ISO 20344:2011 & IS 15298:2016 for Part 2/ ISO 20345:2011</p> <p>ii) Construction : Shoes should be made by Strobel Construction with Direct Injection Process (DIP) for Polyurethane (PU) Mid Sole. The Out Sole should be of Nitrile Rubber. Metal should not be used in shoes construction.</p> <p>iii) Upper Leather : Full Grain Chrome Tanned Semi-aniline Finished water resistant Leather. No split leather should be used. The leather should be resistant to water penetration and absorption. Thickness: 2.0_+0.1mm; Fat Content: 5%(Min)</p> <p>iv) Tongue : Full Grain Chrome Tanned Semi-aniline Finished water resistant Leather. Thickness: 1.2_+0.1mm; Fat Content: 5%(Min) Bellow type padded with 8 mm(min) PU Foam</p> <p>v) Collar : Padded collar of soft PU synthetic material for ankle support with 14 mm(min).PU Foam</p> <p>vi) Quarter & Tongue Lining : Mesh Lining</p> <p>vii) Vamp Lining : Non-woven Fabric, feltlining & high abrasion resistant</p> <p>viii) In socks : Moulded EVA insocks (with arch support) laminated with non-woven fabric. Minimum 3.0 mm thickness at toe end and 6.0 mm at heel central area.</p> <p>ix) Insole : Non-metallic (Kevlar type) insole with minimum thickness 3.0 mm for anti-penetration.</p> <p>x) Midsole and Outsole : Mid Sole (black colour) shall be of made of Direct Injection Process (DIP) Polyurethane (PU), and Outsole (Grey colour) should be Nitrile Rubber. The outsole shall be of minimum thickness of 5.0 mm with heel height of 20.0mm (min). The outsole shall be of cleated design (open edges at end) with cleat height of 2.5 mm (min). Hardness of the midsole should be 45_+ 5 shore A. Hardness of the outsole should be 65 5 shore A. Specific gravity of the outsole should be 1.20 max.</p> <p>Sole shall be</p>		

ANNEXURE-I

Tender No. : SSI1318P23/P1

Tender Date : 23.08.2022

Item No./ Mat. Code	Material Description	Quantity	UOM
	<p>a) Electrically insulating type to protect the wearer against electrical shocks by preventing the passage of dangerous current through the body via feet.</p> <p>b) Able to withstand a voltage of minimum 18 kV. The electrical resistance of footwear should meet the requirements of ASTM F 2413 at any time throughout the life of the footwear. (Test Certificate from FDDI to be submitted)</p> <p>c) Oil, slip & Heat resistant</p> <p>Note:</p> <p>i. No stitching or nailing on the sole would be permitted</p> <p>ii. Special feature of the shoes should be such that no oil/water seepage should take place through the sole joint within one year</p> <p>xi) Toe Cap : Toe-Cap (EN Certified) shall be of composite material (non-metallic) with smooth edges, having Impact Energy of 200_+4 Joule and withstand compression at a load of at least 15kN. The thick padding of 3.0 mm PU Cross linked to be provided to prevent the cutting edge to the vamp lining & to provide the cushioning effect at toe.</p> <p>xii) Laces : Z-twist, Nylon or Polyester, 100 to 110 cm long, Dia.(thickness) 5.5_+0.5mm One extra lace to be provided with each pair of shoe.</p> <p>xiii) Height of Upper : As per relevant table of IS 15298:2015 (for Part 1)/ ISO 20344:2011 .</p> <p>xiv) Colour : Brown/ Black. It will be confirmed while placing the firm purchase order.</p> <p>xv) Eyelets : Eyelets must be non-metallic. Nylon/textile loop eyelets with high visibility reflective tape that is compatible with upper thickness.</p> <p>xvi) Size : 4(four) to 12(twelve), as per requirement. Sizes as per UK standard. Quantity of each size shall be mentioned in each purchase order.</p> <p>xvii) Printing : Screen printing of "OIL" along with Month and Year of Manufacturing on Tongue of safety Shoes.</p> <p>xviii) Maximum weight shall be within (+/-) 10% of 1000 grams for size no -08 (one pair). Weight of shoes of smaller or larger sizes should be within \pm 10% per size.</p> <p>xix) Make & Model : The Vendor shall clearly mention the Make & Model of the offered product.</p> <p>xx) Packing : Each pair to be packed in corrugated box of 3-ply wrapped around with butter paper, carry bag to be provided.</p> <p>xxi) Guarantee & warranty : One year from the date of supply. Vendor will replace safety shoes at free of cost if any defect is noticed in the safety shoes during one year. Vendor shall give confirmation on letter head along with tender documents for the same.</p> <p>4.0 Testing requirement:</p> <p>A. Basic Test: The Industrial Safety Shoe should meet all the basic test requirements as per Table-2 of IS 15298 (Part 2):2016 / ISO 20345:2011.</p> <p>B. Additional Test: The Industrial Safety Shoe should meet the following test requirements as per Table-18 of IS15298 (Part 2):2016/ ISO 20345:2011.</p> <p>a. Whole footwear</p> <p>1. Electrical insulation</p>		

ANNEXURE-I**Tender No. : SSI1318P23/P1****Tender Date : 23.08.2022**

Item No./ Mat. Code	Material Description	Quantity	UOM
	<p>2. Water Resistance (WR) 3. Energy Absorption (E) 4. Water Resistance (WR) 5. Ankle Protection (AN) 6. Cut Resistance (CR) 7. Penetration Resistance (P)</p> <p>b. Upper 1. Water Penetration and absorption (WRU)</p> <p>c. Outsole: 1. Resistance to Hot Contact (HRO) 2. Resistance of Fuel Oil (FO)</p> <p>C. Fat Content: The Fat Content in Upper Leather Shall be minimum 5 % as per SATRA TM: 346 UK (Shoe and Allied Trade Research association).</p> <p>The relevant certificate from FDDI for the tests mentioned in A, B & C above to be submitted along with the offer.</p> <p>5.0 Marking : (i) The Foot wear shall be marked with size, manufacturer's name/brand, safety shoe, designation(s), appropriate to the protection provided as given in the respective standards (wherever applicable), BIS Standards, marking of BIS license with relevant IS number, BIS License Number and date of manufacture. (ii) Each safety boot is permanently marked with OIL, manufacturer's name/model, year and month of manufacture, any other statutory marking inside of tongue. (iii) Each pair of safety boot shall be supplied with information in English and Hindi regarding instruction for storage and maintenance, drying procedure of wet boots and cleaning for proper service.</p> <p>6.0 Inspection: (i) Vendor shall arrange for necessary inspection of shoes by Central Leather Research Institute (CLRI), Chennai or Footwear Design and Development Institute (FDDI), NOIDA and submit original copy of test certificate for release of payment against bulk supply. (ii) Inspection authority will draw the sample as per IS: 2051, stamped, sealed and handover to the vendor to send for lab testing and clearance will be given after getting satisfactory test report. Cost of testing will be borne by the vendor. (iii) Before bulk production, the Vendor shall provide one pair of safety shoes (size 8) for our necessary approval from OIL.</p>		
10 85571081	Size : 4	35	PAA
20 85571082	Size : 5	200	PAA
30 85571083	Size : 6	600	PAA
40 85571084	Size : 7	700	PAA
50 85571085	Size : 8	400	PAA

ANNEXURE-I

Tender No. : SSI1318P23/P1

Tender Date : 23.08.2022

Item No./ Mat. Code	Material Description	Quantity	UOM
<u>60</u> 85571086	Size : 9	150	PAA
<u>70</u> 85571087	Size : 10	40	PAA
<u>80</u> 85571088	Size : 11	12	PAA
<u>90</u> 85571089	Size : 12	4	PAA

Note description for item no./nos. : 10, 20, 30, 40, 50, 60, 70, 80, 90

- i. The bidder must submit technical literature/ catalogue of the offered product in along with the offer.
- ii. The bidder must be BIS licensed manufacturer or Authorized dealer of BIS licensed manufacturer. In case of Authorized dealer, an authorization certificate from OEM to sell the product to be submitted along with the bid.
- iii. A copy of the valid BIS license of the manufacturer for IS 15298 must be submitted along with the offer.
- iv. The relevant certificate from FDDI for the tests mentioned in 4.0 to be submitted along with the offer.
- v. Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / noncompliance to all the NIT terms and conditions of NIT.
- vi. All the items are to be procured from the same source. Evaluation will be done on overall lowest basis for all the items.
- vii. Supplier to strictly adhere to delivery schedules indicated.

Special Notes : (1) This tender has been floated for entering into a rate contract for 02 (two) years. Quantities indicated against the respective items may be increased or decreased depending upon actual requirement. OIL will be at liberty to buy more or less quantity against each item within the overall value of contract.

(2) Delivery: Delivery is to be made on "as & when required" basis. Supply to be made within 60 days (maximum) from the date of receipt of individual purchase orders to be issued against the rate contract.

(3) All the items will be procured from the same source. Evaluation will be done on overall lowest basis for all the items. As such, bidders are requested to quote for all the items of the tender, failing which their offer will be rejected.

(4) PAYMENT TERM: OIL's standard payment terms are as listed under:

(i) Payment will generally be made against completed supply, including installation & commissioning (if included in Supplier's scope). Where phased delivery is indicated in the order, payment will be made against each lot as per phasing.

(ii) 100% payment will be released within 21 days of receipt and acceptance of supply at destination/site as per purchase order against undisputed invoice, subject to adjustment towards applicable Liquidated Damages.

In certain cases, OIL will consider release of payment to the extent of maximum 90% of the value of supply within 21 days of receipt of materials at destination/site as per purchase order against direct submission of undisputed invoice to OIL, and the remaining 10% shall be released upon acceptance of goods after due adjustment towards applicable Liquidated Damages.

(iii) Wherever installation and commissioning etc. are to the scope of Supplier, maximum 80% of the cost of materials shall be payable within 21 days of receipt & verification of completeness of all the goods at destination/site as per purchase order against undisputed invoice and the remaining payment shall be released after successful

ANNEXURE-I

Tender No. : SSI1318P23/P1

Tender Date : 23.08.2022

commissioning.

The above payment terms supersede all the payment terms contained elsewhere in the tender document as well as "General Terms and Conditions" (Document No. MM/TENDER/LP/01/06). Bidders to note that no other payment terms, apart from the above listed payment terms, shall be accepted by OIL.

(5) The bids shall be evaluated on the basis of freight, insurance, taxes and other relevant costs as quoted by the bidders. Accordingly, purchase orders shall be awarded to bidders on all-inclusive F.O.R. Destination basis. As such, bidders are requested to quote their rates on F.O.R. Duliajan basis (including cost of loading / unloading).