

## **STAKEHOLDERS' RELATIONSHIP COMMITTEE**

### **Composition of Stakeholders Relationship Committee**

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|----|---|----------|
| 1. | Shri Samik Bhattacharya, Independent Director | Chairman |
| 2. | Ms. Pooja Suri, Independent Director          | Member   |
| 3. | Shri Harish Madhav, Director (Finance)        | Member   |
| 4. | Shri P.K. Goswami, Director (Operations)      | Member   |
| 5. | Shri Ashok Das, Director (HR)                 | Member   |

### **Terms of reference of the Stakeholders' Relationship Committee**

- (1) To specifically look into the various aspects of interest of shareholders, debenture holders and other security holders.
- (2) Resolving the grievances of the security holders of the listed entity including complaints related to transfer/transmission of shares, non-receipt of annual report, non-receipt of declared dividends, issue of new/duplicate certificates, general meetings etc.
- (3) Review of measures taken for effective exercise of voting rights by shareholders.
- (4) Review of adherence to the service standards adopted by the listed entity in respect of various services being rendered by the Registrar & Share Transfer Agent.
- (5) Review of the various measures and initiatives taken by the listed entity for reducing the quantum of unclaimed dividends and ensuring timely receipt of dividend warrants/annual reports/statutory notices by the shareholders of the company.