

OIL INDIA LIMITED
(A Government of India Enterprise)
P.O. Duliajan, Pin – 786602
Dist-Dibrugarh, Assam

CORRIGENDUM NO. 9 DATED 07.12.2022

To

Tender No. CDI1390P23 for ‘Hiring of Calibration Services of Measuring Instruments/Equipment at OIL Duliajan’.

This Corrigendum is issued to notify the following changes:

1. The following documents have been newly uploaded in E-Portal as replacements of the existing:
 - i) Revised Bid Evaluation Criteria (BEC)/Bid Rejection Criteria (BRC)**
 - ii) Revised Technical Evaluation Sheet for BEC**

All others terms and conditions of the Bid Document remain unchanged. Details can be viewed at www.oil-india.com.

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REVISED BID EVALUATION CRITERIA (BEC)/BID REJECTION CRITERIA (BRC)

BID EVALUATION CRITERIA (BEC)

The bid shall conform to the specifications and terms and conditions given in the Bidding Documents. Bids shall be rejected in case material and services offered do not conform to the required parameters stipulated in the technical specifications. Notwithstanding the general conformity of the bid to the stipulated specifications, the following requirements shall have to be particularly met by the Bidders without which the same shall be considered as non-responsive and will not be considered for evaluation. All the documents related to BEC shall be submitted along with the Technical Bid.

1.0 ELIGIBILITY CRITERIA:

The bidder must be incorporated in India and must maintain more than or equal to 20% local content (LC) for the offered services to be eligible to bid against this tender.

Regarding calculation of local content and submission of documents during bidding & execution of contracts, provision of Purchase preference policy linked with Local Content (PP-LC) notified vide Letter **No. FP-20013/2/2017-FP-PNG dated 17.11.2020** by-MoPNG and amendment vide **Notification No. FP-20013/2/2017-FP-PNG-Part (1) (E-36682) dated 23.02.2022** (including subsequent amendments thereof, if any) shall be applicable.

If such local content is not maintained during execution of contract, OIL reserves the right to invoke the Performance Securities submitted by the bidding and supporting companies, in addition to resorting to other options as may be deemed appropriate.

Whether **or not** the bidders want to avail PP-LC benefit against this tender, it is mandatory for them to meet the following at the bidding stage:

- (a) The bidder must provide the **percentage (%) of local content** in their bid, without which the bid is liable for rejection being non-compliant.
- (b) The bidder shall submit an undertaking from the authorised signatory of bidder having the Power of Attorney along with the bid, stating that the bidder meets the minimum LC requirement (equal to or above 20%) and such undertaking shall become a part of the contract, if awarded [Format enclosed as **PROFORMA-XIII**].
- (c) Bidder to submit a copy of their Certificate of Incorporation/Registration in India.

2.0 TECHNICAL CRITERIA:

2.1 EXPERIENCE:

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The bidder must have experience in successfully executing/completing '**SIMILAR WORKS**' of minimum cumulative value of **Rs. 20,99,000.00 (Rupees Twenty Lakh Ninety-Nine Thousand only)**, under maximum 03 nos. of contracts during the last 07 (Seven) years reckoned from the original bid closing date in Central Govt./State Govt./Public Sector Undertaking/State Govt. Enterprise/Public Limited Company.

Notes to BEC Clause 2.1 above:

- A)** "SIMILAR" nature of work mentioned in 2.1 means:
“Calibration of Master Instruments”.
- B)** The bidder must provide valid NABL or NPL Accreditation Certificates of their own laboratories and all their master instruments along with the bid.
- C)** The bidder must confirm in their bid that all the Instruments listed in the SOQ/BOQ shall be calibrated by their own Laboratory. An undertaking in this regard must be submitted by the bidder failing which offer shall be liable for rejection.
- D)** For proof of requisite experience (refer Clause No. 2.1), the following documents/photocopy (self-attested/attested) must be submitted along with the bid:
- i) Contract document/LOA/WO showing details of work (details of Instruments calibrated),

AND

Job Completion Certificate showing:
 - a) Gross value of job done
 - b) Nature of job done and Work Order No./Contract No.
 - c) Contract period and date of completion

OR
 - ii) SES (Service Entry Sheet)/Certificate of Payment (COP) issued by the company indicating the following:
 - a) Work Order No./Contract No.
 - b) Gross value of jobs done
 - c) Period of service
 - d) Nature of service
- E)** Only Letter of Intent (LOI)/Letter of Award (LOA) and/or Work Order(s), Job Completion certificate are not acceptable as evidence of experience. However, in case the requisite experience is against OIL's contract, the bidder shall only be required to categorically specify OIL's Contract No. and date.
- F)** Mere award of contract(s) shall not be counted towards experience. Successful completion of the awarded contract(s) to the extent of volume & value, as stipulated respectively under Clause Nos. 2.1 shall only be treated as acceptable experience.
- G)** Following work experience shall also be taken into consideration:

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- i) If the prospective bidder is executing similar work which is still running and the contract value/quantity executed prior to original bid closing date is equal to or more than the minimum prescribed value in the BEC.
 - ii) In case the start date of the requisite experience is beyond the prescribed 07 (Seven) years reckoned from the original bid closing date but completion is within the prescribed 07 (Seven) years reckoned from the original bid closing date. However, the value of Similar Work done must be requisite within the prescribed 07 (Seven) years period from the original bid closing date.
 - iii) If the prospective bidder has executed a contract in which similar work is a component of the contract.
 - In case the document submitted as per **Para D, i), ii) & iii)** above are not sufficient to establish the value/quantity/period of the similar work experience submitted as per **Para G., i), ii) & iii)** above, the bidder shall also have to submit the breakup of the works executed under such contract(s) clearly indicating the value/quantity/period of SIMILAR work which should be certified by the end user or a certificate issued by a practicing Chartered/Cost Accountant Firm (with Membership Number & Firm Registration Number).
- H)** Experience of executing similar work through 'sub-contracting' shall not be considered for evaluation.
- G)** SIMILAR work executed by a bidder for its own organization/subsidiary cannot be considered as experience for the purpose of meeting BEC.

2.0 FINANCIAL CRITERIA:

- 2.1 Annual Financial Turnover of the bidder during any of preceding 03 (Three) financial/accounting years from the original bid closing date should be at least **Rs. 12,59,770.00 (Rupees Twelve Lakh Six Thousand Two Hundred Fifty only)**.
- 2.2 Net worth of the bidder must be Positive for the preceding financial/accounting year.

Note:

- i. Annual Financial Turnover of the bidder from operations shall mean: 'Aggregate value of the realisation of amount made from the sale, supply or distribution of goods or on account of services rendered, or both, by the company (bidder) during a financial year' as per the Companies Act, 2013 Section 2 (91).
- ii. Net worth shall mean: 'Share capital + Reserves created out of profits and securities Premium - Aggregate value of accumulated losses (excluding revaluation reserves) - deferred expenditure - Miscellaneous Expenditure to the extent not written off and carried forward Loss - Reserves created out of write back of depreciation and amalgamation'.

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Notes to BEC Clause No. 2.0:

- a. For proof of Annual Turnover & Net worth, any one of the following documents/photocopies must be submitted along with the bid:
- (i) Audited Balance Sheet along with Profit & Loss account.
OR
- (ii) A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number and Firm Registration Number), as per format prescribed in **PROFORMA-X**. Note: Mention of UDIN (Unique Document Identification Number) is mandatory for all Certificates issued w.e.f. February 1, 2019 by Chartered Accountant in Practice.
- b. Considering the time required for preparation of Financial Statements, if the last date of preceding financial/accounting year falls within the preceding six months/within the due date for furnishing of audit report as per Section 139(1) of IT Act, 1961 (read along with latest circulars/notifications issued by CBDT from time to time) reckoned from the original bid closing date and the Financial Statements of the preceding financial/accounting year are not available with the bidder, then the Net worth of the previous financial/accounting year excluding the preceding financial/accounting year will be considered. However, the bidder has to submit an undertaking (format enclosed as **PROFORMA-XI**) in support of the same along with their technical bid as per.
- c. In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.
- d. In case the bidder is a Government Department, they are exempted from submission of document mentioned under para **a.** and **b.** above.
- e. Bid shall be rejected if not accompanied with adequate documentary proof in support of Annual Turnover and Net Worth as mentioned in Para 2.1 & 2.2.

3.0 COMMERCIAL EVALUATION CRITERIA:

- 3.1 Bids shall be submitted under single stage Two Bid System i.e. Technical Bid and Priced Bid separately in the OIL's e-Tender portal. The Technical Bid is to be uploaded as per Scope of Work & Technical Specification of the tender in "**Technical Attachments**" **Tab** and Priced Bid as per Proforma-B uploaded in the "**Notes & Attachments**" **Tab**. Bids shall be rejected outright if the prices are indicated in the technical bids. Bids not conforming to this two-bid system shall be rejected outright.
- 3.2 The price quoted by the successful bidder must be firm during the performance of the contract and not subject to variation on any account except as mentioned in the bid

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document. Any bid submitted with adjustable price quotation other than the above shall be treated as non-responsive and rejected.

- 3.3 Bid Security is not applicable against this tender. However, bidders shall submit along with their bid a signed **“Bid Security Declaration” (PROFORMA-V)** accepting that, if they withdraw or modify their bids during the period of validity; or if they are awarded the contract and they fail to sign the contract; or if they fail to submit performance security before the deadline defined in the NIT; they shall be suspended for the period of two years. This suspension of two years shall be automatic without conducting any enquiry.
- 3.4 Bid Documents are non-transferable. Bid can only be submitted in the name of the bidder in whose name the bid document has been issued.
- 3.5 Any bid received in the form of Physical document/Telex/Cable/Fax/E-mail shall not be accepted.
- 3.6 Bids shall be typed or written in indelible ink. Bids shall contain no interlineations, erasures or overwriting except as necessary to correct errors made by bidder, in which case such corrections shall be initialed by the authorized signatory. However, white fluid should not be used for making corrections. Any bid not meeting this requirement shall be rejected.
- 3.7 Any bid containing false statement shall be rejected and action shall be taken by Company as per bid document.
- 3.8 Bid received with validity of offer less than of **120 (one-hundred twenty)** from the date of Technical Bid opening shall be rejected. Bidder must submit a declaration regarding bid validity as per the format prescribed in **PROFORMA-I**.
- 3.9 Bidders shall quote directly and not through their Agent/Representative/Retainer/Associate.
- 3.10 Bidders must quote clearly and strictly in accordance with the price schedule outlined in “Price Bid Format” of Bid Document, otherwise the Bid shall be summarily rejected.
- 3.11 Bidder must accept and comply with the following provisions as given in the Tender Document in toto, failing which offer shall be rejected:
 - (i) Firm price
 - (ii) Bid Security Declaration
 - (iii) Period of validity of Bid
 - (iv) Price Schedule
 - (v) Performance Bank Guarantee/Security deposit
 - (vi) Delivery/Completion Schedule
 - (vii) Scope of work

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- (viii) Guarantee of material/work
- (ix) Liquidated Damages clause
- (x) Tax liabilities
- (xi) Arbitration/Resolution of Dispute Clause
- (xii) Force Majeure, Liability, Termination, Withholding
- (xiii) Applicable Laws
- (xiv) Specifications
- (xv) Integrity Pact

3.12 The Integrity Pact is applicable against this tender. OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide “**Integrity Pact**” of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the Un-priced Techno-Commercial Bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature shall be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid.

4.0 PRICE EVALUATION CRITERIA:

- 4.1 Price bids shall be opened in respect of only the techno-commercially acceptable bidders whose bids have been found to be substantially responsive. A substantially responsive bid is one that meets the terms and conditions of the Tender and/or the acceptance of which bid shall not result in indeterminate liability on OIL.
- 4.2 Bidders are required to quote for all the items as per Price Bid Format. In case the bidder does not quote against any of the line items, the total bid value shall be considered as inclusive of the cost of the particular service/item.
- 4.3 The quantities shown against each item in the "Price Bid Format" shall be considered for the purpose of Bid Evaluation. It is, however, to be clearly understood that the assumptions made in respect of the quantities for various operations are only for the purpose of evaluation of the bid and the Contractor shall be paid on the basis of the actual number of days/parameter, as the case may be.
- 4.4 The bidders are advised not to offer any discount/rebate separately and to offer their prices in the Price Bid Format after considering discount/rebate, if any.
- 4.5 Conditional and unsolicited discount shall not be considered in evaluation. However, if such bidder happens to be the lowest recommended bidder, unsolicited discount without any condition shall be considered for computing the contract price.
- 4.6 In case of identical overall lowest offered rate by more than 01 (one) bidder, the selection shall be made by draw of lot between the parties offering the same overall lowest price.

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- 4.7 Price Bids shall be evaluated on overall lowest cost to OIL (L-1 offer) basis i.e. considering total quoted price for all services including applicable GST (CGST & SGST/UTGST or IGST).
- 4.8 OIL shall prefer to deal with registered bidder under GST. Therefore, bidders are requested to get themselves registered under GST, if not registered yet. However, in case any unregistered bidder is submitting their bid, their prices shall be loaded with applicable GST while evaluation of bid. Where OIL is entitled for input credit of GST, the same shall be considered for evaluation of bid as per evaluation methodology of tender document.
- 4.9 Price Bid uploaded without giving any of the details of the taxes (Including rates and amounts) shall be considered as inclusive of all taxes including GST.

When a bidder mentions taxes as extra without specifying the rates & amount, the offer shall be loaded with maximum value towards taxes received against the tender for comparison purposes. If the bidder emerges as lowest bidder after such loading, in the event of order on that bidder, taxes mentioned by OIL on the Purchase Order/Contracts shall be binding on the bidder.

- 4.10 Input Tax Credit on GST (Goods & Service Tax) for this service is NOT available to OIL & the bids shall be evaluated based on total price including GST.
- 4.11 Based on the evaluation of techno-commercially qualified bidders, the job shall be awarded to L-1 bidder.
- 4.12 Quoted unit rates against each Line Item of the price bidding format shall be considered only upto 02 (Two) decimal places without rounding off for evaluation.

5.0 GENERAL:

- 5.1 In case bidder takes exception to any clause of bidding document not covered under BEC-BRC, then the Company has the discretion to load or reject the offer on account of such exception if the bidder does not withdraw/modify the deviation when/as advised by company. The loading so done by the company shall be final and binding on the bidders. No deviation shall however be accepted in the clauses covered under BEC/BRC.
- 5.2 Bidders should provide self-attested copies of GST Registration Certificate, PAN Card, ESIC registration (if applicable), P.F. Registration Number OR Declaration (Declaration by applicant that provisions of Provident Fund Act are not applicable to them. In case P.F. is required to be deposited later on, the same shall be deposited by the bidder (applicant). In case successful bidder doesn't have P.F. Code at the time of bidding and PF Act is applicable on him/her, the same has to be provided by him/her before signing of contract agreement and issue of Work Order by OIL.

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- 5.3 To ascertain the substantial responsiveness of the bid the Company reserves the right to ask the bidder for clarification in respect of clauses covered under BEC-BRC also and such clarifications fulfilling the BEC-BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer shall be shall be evaluated based on the submission. However, mere submission of such clarification shall not make the offer responsive, unless company is satisfied with the substantial responsiveness of the offer.
- 5.4 If any of the clauses in the BEC/BRC contradict with other clauses of bidding document elsewhere, the clauses in the BEC/BRC shall prevail.
- 5.5 Bidder(s) must note that requisite information(s)/financial values etc. as required in the BEC/BRC & tender are clearly understandable from the supporting documents submitted by the Bidder(s); otherwise Bids shall be rejected.
- 5.6 OIL shall not be responsible for delay, loss or non-receipt of applications for participating in the bid sent by mail and shall not entertain any correspondence in this regard.
- 5.7 The originals of such documents [furnished by bidder(s)] shall have to be produced by bidder(s) to OIL as and when asked for.

6.0 PURCHASE PREFERENCE CLAUSE:

- 6.1 **PURCHASE PREFERENCE TO MSE BIDDERS:** Purchase Preference to Micro and Small Enterprises is applicable for this tender.
- 6.2 In case participating MSEs Quote price within price band of L1+15%, such MSE shall be considered for award of contract by bringing down their price to L1 price in a situation where L1 price is from someone other than a MSE.
- 6.3 In case of more than one such MSE qualifying for 15% purchase preference, the contract shall be awarded to lowest eligible MSE amongst the MSEs qualifying for 15% purchase preference.
- 6.4 **Documentation required to be submitted by MSEs:** Categorization and various criteria applicable to MSE bidders shall be guided by the Gazette Notification No. CG-DL-E-260-62020-220191 dated 26.06.2020 issued by Ministry of Micro, Small and Medium Enterprises.
- 6.5 The Bidder claiming the MSE status (**MSE-General, MSE-SC/ST, MSE-Woman**) against this tender has to submit the following documents along with the technical bid for availing the benefits applicable to MSEs.
- i.** Udyam Registration Number with Udyam Registration Certificate.

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Note: In case bidding MSE is owned by Schedule Caste or Schedule Tribe or Woman entrepreneur, valid documentary evidence issued by the agency who has registered the bidder as MSE owned by **SC/ST/Woman** entrepreneur should also be enclosed.

6.6 PURCHASE PREFERENCE POLICY (LINKED WITH LOCAL CONTENT) (PP-LC):

Purchase preference policy-linked with Local Content (PP-LC) notified vide letter no. **FP-20013/2/2017-FP-PNG dated 17th November, 2020 of MoPNG** shall be applicable in this tender. Bidders to check the provisions of the Notification for their eligibility to bid and seek benefits for Purchase preference, accordingly. Purchase preference will be applicable as per the Notification(s) and any amendment thereof.

Bidders seeking benefits, under Purchase Preference Policy (linked with Local Content) (PP-LC) shall have to comply with all the provisions of the notification no. FP-20013/2/2017-FP-PNG dated 17th November, 2020 or subsequent amendments, if any.

Note: In case a bidder is eligible to seek benefits under PP-LC policy as well as Public Procurement Policy for MSEs - Order 2012, then the bidder should categorically seek benefits against only one of the two policies i.e. either PP-LC or MSE policy and declare the policy under which they want to avail benefit as per **Clause No. 4.0 of ITB**.

Upon award of Contract based on PP-LC policy, the bidder shall have to submit additional Bank Guarantee (format enclosed as **PROFORMA-XIV**) amounting to 10% of the Contract Value, towards fulfilment of conditions pertaining to Local Contents in accordance with the value mentioned in the certificate of LC.

7.0 AWARD OF CONTRACT:

7.1 The bidder must declare in **PROFORMA-XII** of this tender, the policy against which he/she wants to avail purchase preference.

7.2 **This service cannot be split.** Among all qualified bids, the lowest bid shall be termed as L1. In case of participation of both MSE and LC bidder(s) against the tender, MSE bidder(s) shall be given preference over LC bidder(s) to match with L1 bidder as per Public Procurement Policy. Accordingly, Purchase preference shall be extended as per the following:

- a) **If L1 Bidder is MSE**, contract shall be awarded to them. However, if L1 Bidder is other than MSE, purchase preference shall be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service.

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b) (i) **In case there is no MSE or no eligible MSE Bidder:** Among all qualified bids, the lowest bid shall be termed as L1. If L1 is “Class-I local supplier”, the contract for full quantity shall be awarded to L1.

(ii) If L1 is other than MSE and there is no eligible MSE bidder, purchase preference shall be given to Class-I local supplier whose quoted price falls within the margin of purchase preference, and contract shall be awarded to such “Class-I local supplier” subject to matching the L1 price. In case such lowest “Class-I local supplier” fails to match the L1 price, the next higher “Class-I local supplier” within the margin of purchase preference shall be invited to match the L1 price and so on.

8.0 COMPLIANCE OF THE COMPETITION ACT, 2002: The bidder shall strictly comply with the provisions of the Competition Act, 2002, more particularly, Section-3 of the Act. Any violation the provisions of the Act shall attract penal action under the Act.

9.0 CHECKLIST FOR BEC-BRC: Enclosed as BEC/BRC CHECKLIST. To be submitted along with the technical bid.

REVISED TECHNICAL EVALUATION SHEET FOR BEC**Bidder's Name:** _____

Sl. No.	Clause No. of BEC/BRC	Description	Compliance		Bidder to indicate Relevant Page No. of their Bid to support the remarks/ compliance
			Yes	No	
1		<u>BID EVALUATION CRITERIA (BEC)</u> The bid shall conform to the specifications and terms and conditions given in the Bidding Documents. Bids shall be rejected in case material and services offered do not conform to the required parameters stipulated in the technical specifications. Notwithstanding the general conformity of the bid to the stipulated specifications, the following requirements shall have to be particularly met by the Bidders without which the same shall be considered as non-responsive and will not be considered for evaluation. All the documents related to BEC shall be submitted along with the Technical Bid.			
	1.0	1.0 <u>ELIGIBILITY CRITERIA:</u> The bidder must be incorporated in India and must maintain more than or equal to 20% local content (LC) for the offered services to be eligible to bid against this tender. Regarding calculation of local content and submission of documents during bidding & execution of contracts, provision of Purchase preference policy linked with Local Content (PP-LC)			

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		<p>notified vide Letter No. FP-20013/2/2017-FP-PNG dated 17.11.2020 by-MoPNG and amendment vide Notification No. FP-20013/2/2017-FP-PNG-Part (1) (E-36682) dated 23.02.2022 (including subsequent amendments thereof, if any) shall be applicable.</p> <p>If such local content is not maintained during execution of contract, OIL reserves the right to invoke the Performance Securities submitted by the bidding and supporting companies, in addition to resorting to other options as may be deemed appropriate.</p> <p>Whether or not the bidders want to avail PP-LC benefit against this tender, it is mandatory for them to meet the following at the bidding stage:</p> <p>(a) The bidder must provide the percentage (%) of local content in their bid, without which the bid is liable for rejection being non-compliant.</p> <p>(b) The bidder shall submit an undertaking from the authorised signatory of bidder having the Power of Attorney along with the bid, stating that the bidder meets the minimum LC requirement (equal to or above 20%) and such undertaking shall become a part of the contract, if awarded [Format enclosed as PROFORMA-XIII].</p> <p>(c) Bidder to submit a copy of their Certificate of Incorporation/Registration in India.</p>			
2	2.0	<u>TECHNICAL CRITERIA:</u>			

		<p>2.1 EXPERIENCE:</p> <p>The bidder must have experience in successfully executing/completing 'SIMILAR WORKS' of minimum cumulative value of Rs. 20,99,000.00 (Rupees Twenty Lakh Ninety-Nine Thousand only), under maximum 03 nos. of contracts during the last 07 (Seven) years reckoned from the original bid closing date in Central Govt./State Govt./Public Sector Undertaking/State Govt. Enterprise/Public Limited Company.</p>			
3		<p>Notes to BEC Clause 2.1 above:</p> <p>A) "SIMILAR" nature of work mentioned in 2.1 means: "Calibration of Master Instruments".</p> <p>B) The bidder must provide valid NABL or NPL Accreditation Certificates of their own laboratories and all their master instruments along with the bid.</p> <p>C) The bidder must confirm in their bid that all the Instruments listed in the SOQ/BOQ shall be calibrated by their own Laboratory. An undertaking in this regard must be submitted by the bidder failing which offer shall be liable for rejection.</p> <p>D) For proof of requisite experience (refer Clause No. 2.1), the following documents/photocopy (self-attested/attested) must be submitted along with the bid:</p> <p>i) Contract document/LOA/WO showing details of work (details of Instruments calibrated), AND Job Completion Certificate showing:</p>			

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		<p>a) Gross value of job done b) Nature of job done and Work Order No./Contract No. c) Contract period and date of completion</p> <p style="text-align: center;">OR</p> <p>ii) SES (Service Entry Sheet)/Certificate of Payment (COP) issued by the company indicating the following: a) Work Order No./Contract No. b) Gross value of jobs done c) Period of service d) Nature of service</p> <p>E) Only Letter of Intent (LOI)/Letter of Award (LOA) and/or Work Order(s), Job Completion certificate are not acceptable as evidence of experience. However, in case the requisite experience is against OIL's contract, the bidder shall only be required to categorically specify OIL's Contract No. and date.</p> <p>F) Mere award of contract(s) shall not be counted towards experience. Successful completion of the awarded contract(s) to the extent of volume & value, as stipulated respectively under Clause Nos. 2.1 shall only be treated as acceptable experience.</p> <p>G) Following work experience shall also be taken into consideration:</p> <p>i) If the prospective bidder is executing similar work which is still running and the contract value/quantity executed prior to original bid closing date is equal to or more than the minimum prescribed value in the BEC.</p>			
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		<p>ii) In case the start date of the requisite experience is beyond the prescribed 07 (Seven) years reckoned from the original bid closing date but completion is within the prescribed 07 (Seven) years reckoned from the original bid closing date. However, the value of Similar Work done must be requisite within the prescribed 07 (Seven) years period from the original bid closing date.</p> <p>iii) If the prospective bidder has executed a contract in which similar work is a component of the contract.</p> <ul style="list-style-type: none">• In case the document submitted as per Para D, i), ii) & iii) above are not sufficient to establish the value/quantity/period of the similar work experience submitted as per Para G., i), ii) & iii) above, the bidder shall also have to submit the breakup of the works executed under such contract(s) clearly indicating the value/quantity/period of SIMILAR work which should be certified by the end user or a certificate issued by a practicing Chartered/Cost Accountant Firm (with Membership Number & Firm Registration Number). <p>H) Experience of executing similar work through 'sub-contracting' shall not be considered for evaluation.</p> <p>G) SIMILAR work executed by a bidder for its own organization/subsidiary cannot be considered as experience for the purpose of meeting BEC.</p>			
4	2.0	<p><u>FINANCIAL CRITERIA:</u></p> <p>2.1 Annual Financial Turnover of the bidder during any of preceding 03</p>			

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		(Three) financial/accounting years from the original bid closing date should be at least Rs. 12,59,770.00 (Rupees Twelve Lakh Six Thousand Two Hundred Fifty only).			
5		<p>2.2 Net worth of the bidder must be Positive for the preceding financial/accounting year.</p> <p>Note:</p> <p>i. Annual Financial Turnover of the bidder from operations shall mean: 'Aggregate value of the realisation of amount made from the sale, supply or distribution of goods or on account of services rendered, or both, by the company (bidder) during a financial year' as per the Companies Act, 2013 Section 2 (91).</p> <p>ii. Net worth shall mean: 'Share capital + Reserves created out of profits and securities Premium - Aggregate value of accumulated losses (excluding revaluation reserves) - deferred expenditure - Miscellaneous Expenditure to the extent not written off and carried forward Loss - Reserves created out of write back of depreciation and amalgamation'.</p>			
6	Note to BEC clause 2.0 above	<p>a. For proof of Annual Turnover & Net worth, any one of the following documents/photocopies must be submitted along with the bid:</p> <p>(i) Audited Balance Sheet along with Profit & Loss account. OR (ii) A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number and Firm Registration Number), as per format prescribed in PROFORMA-X.</p> <p>Note: Mention of UDIN (Unique Document Identification Number) is mandatory for all Certificates issued w.e.f. February 1, 2019 by</p>			

		<p>Chartered Accountant in Practice.</p> <p>b. Considering the time required for preparation of Financial Statements, if the last date of preceding financial/accounting year falls within the preceding six months/within the due date for furnishing of audit report as per Section 139(1) of IT Act, 1961 (read along with latest circulars/notifications issued by CBDT from time to time) reckoned from the original bid closing date and the Financial Statements of the preceding financial/accounting year are not available with the bidder, then the Net worth of the previous financial/accounting year excluding the preceding financial/accounting year will be considered. However, the bidder has to submit an undertaking (format enclosed as PROFORMA-XI) in support of the same along with their technical bid as per.</p> <p>c. In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.</p> <p>d. In case the bidder is a Government Department, they are exempted from submission of document mentioned under para a. and b. above.</p> <p>e. Bid shall be rejected if not accompanied with adequate documentary proof in support of Annual Turnover and Net Worth as mentioned in Para 2.1 & 2.2.</p>			
7	3.0	COMMERCIAL EVALUATION CRITERIA:			

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	<p>3.1 Bids shall be submitted under single stage Two Bid System i.e. Technical Bid and Priced Bid separately in the OIL's e-Tender portal. The Technical Bid is to be uploaded as per Scope of Work & Technical Specification of the tender in “Technical Attachments” Tab and Priced Bid as per Proforma-B uploaded in the “Notes & Attachments” Tab. Bids shall be rejected outright if the prices are indicated in the technical bids. Bids not conforming to this two-bid system shall be rejected outright.</p> <p>3.2 The price quoted by the successful bidder must be firm during the performance of the contract and not subject to variation on any account except as mentioned in the bid document. Any bid submitted with adjustable price quotation other than the above shall be treated as non-responsive and rejected.</p> <p>3.3 Bid Security is not applicable against this tender. However, bidders shall submit along with their bid a signed “Bid Security Declaration” (PROFORMA-V) accepting that, if they withdraw or modify their bids during the period of validity; or if they are awarded the contract and they fail to sign the contract; or if they fail to submit performance security before the deadline defined in the NIT; they shall be suspended for the period of two years. This suspension of two years shall be automatic without conducting any enquiry.</p> <p>3.4 Bid Documents are non-transferable. Bid can only be submitted in the name of the bidder in whose name the bid document has been issued.</p> <p>3.5 Any bid received in the form of Physical</p>			
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	<p>document/Telex/Cable/Fax/E-mail shall not be accepted.</p> <p>3.6 Bids shall be typed or written in indelible ink. Bids shall contain no interlineations, erasures or overwriting except as necessary to correct errors made by bidder, in which case such corrections shall be initialed by the authorized signatory. However, white fluid should not be used for making corrections. Any bid not meeting this requirement shall be rejected.</p> <p>3.7 Any bid containing false statement shall be rejected and action shall be taken by Company as per bid document.</p> <p>3.8 Bid received with validity of offer less than of 120 (one-hundred twenty) from the date of Technical Bid opening shall be rejected. Bidder must submit a declaration regarding bid validity as per the format prescribed in PROFORMA-I.</p> <p>3.9 Bidders shall quote directly and not through their Agent/Representative/Retainer/Associate.</p> <p>3.10 Bidders must quote clearly and strictly in accordance with the price schedule outlined in "Price Bid Format" of Bid Document, otherwise the Bid shall be summarily rejected.</p> <p>3.11 Bidder must accept and comply with the following provisions as given in the Tender Document in toto, failing which offer shall be rejected:</p> <ul style="list-style-type: none">(i) Firm price(ii) Bid Security Declaration			
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		<p>(iii) Period of validity of Bid (iv) Price Schedule (v) Performance Bank Guarantee/Security deposit (vi) Delivery/Completion Schedule (vii) Scope of work (viii) Guarantee of material/work (ix) Liquidated Damages clause (x) Tax liabilities (xi) Arbitration/Resolution of Dispute Clause (xii) Force Majeure, Liability, Termination, Withholding (xiii) Applicable Laws (xiv) Specifications (xv) Integrity Pact</p> <p>3.12 The Integrity Pact is applicable against this tender. OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide “Integrity Pact” of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the Un-priced Techno-Commercial Bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature shall be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid.</p>			
8	4.0	<p><u>PRICE EVALUATION CRITERIA:</u></p> <p>4.1 Price bids shall be opened in respect of only the techno-commercially acceptable bidders whose bids have been found to be substantially responsive. A substantially responsive bid is one that meets the terms and conditions of the Tender and/or the acceptance of</p>			

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	<p>which bid shall not result in indeterminate liability on OIL.</p> <p>4.2 Bidders are required to quote for all the items as per Price Bid Format. In case the bidder does not quote against any of the line items, the total bid value shall be considered as inclusive of the cost of the particular service/item.</p> <p>4.3 The quantities shown against each item in the "Price Bid Format" shall be considered for the purpose of Bid Evaluation. It is, however, to be clearly understood that the assumptions made in respect of the quantities for various operations are only for the purpose of evaluation of the bid and the Contractor shall be paid on the basis of the actual number of days/parameter, as the case may be.</p> <p>4.4 The bidders are advised not to offer any discount/rebate separately and to offer their prices in the Price Bid Format after considering discount/rebate, if any.</p> <p>4.5 Conditional and unsolicited discount shall not be considered in evaluation. However, if such bidder happens to be the lowest recommended bidder, unsolicited discount without any condition shall be considered for computing the contract price.</p> <p>4.6 In case of identical overall lowest offered rate by more than 01 (one) bidder, the selection shall be made by draw of lot between the parties offering the same overall lowest price.</p> <p>4.7 Price Bids shall be evaluated on overall lowest cost to OIL (L-1 offer) basis i.e. considering total quoted price for all services including applicable GST (CGST & SGST/UTGST or IGST).</p>			
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	<p>4.8 OIL shall prefer to deal with registered bidder under GST. Therefore, bidders are requested to get themselves registered under GST, if not registered yet.</p> <p>However, in case any unregistered bidder is submitting their bid, their prices shall be loaded with applicable GST while evaluation of bid. Where OIL is entitled for input credit of GST, the same shall be considered for evaluation of bid as per evaluation methodology of tender document.</p> <p>4.9 Price Bid uploaded without giving any of the details of the taxes (Including rates and amounts) shall be considered as inclusive of all taxes including GST.</p> <p>When a bidder mentions taxes as extra without specifying the rates & amount, the offer shall be loaded with maximum value towards taxes received against the tender for comparison purposes. If the bidder emerges as lowest bidder after such loading, in the event of order on that bidder, taxes mentioned by OIL on the Purchase Order/Contracts shall be binding on the bidder.</p> <p>4.10 Input Tax Credit on GST (Goods & Service Tax) for this service is NOT available to OIL & the bids shall be evaluated based on total price including GST.</p> <p>4.11 Based on the evaluation of techno-commercially qualified bidders, the job shall be awarded to L-1 bidder.</p> <p>4.12 Quoted unit rates against each Line Item of the price bidding</p>			
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		format shall be considered only upto 02 (Two) decimal places without rounding off for evaluation.			
9	5.0	<p><u>GENERAL:</u></p> <p>5.1 In case bidder takes exception to any clause of bidding document not covered under BEC-BRC, then the Company has the discretion to load or reject the offer on account of such exception if the bidder does not withdraw/modify the deviation when/as advised by company. The loading so done by the company shall be final and binding on the bidders. No deviation shall however be accepted in the clauses covered under BEC/BRC.</p> <p>5.2 Bidders should provide self-attested copies of GST Registration Certificate, PAN Card, ESIC registration (if applicable), P.F. Registration Number OR Declaration (Declaration by applicant that provisions of Provident Fund Act are not applicable to them. In case P.F. is required to be deposited later on, the same shall be deposited by the bidder (applicant). In case successful bidder doesn't have P.F. Code at the time of bidding and PF Act is applicable on him/her, the same has to be provided by him/her before signing of contract agreement and issue of Work Order by OIL.</p> <p>5.3 To ascertain the substantial responsiveness of the bid the Company reserves the right to ask the bidder for clarification in respect of clauses covered under BEC-BRC also and such clarifications fulfilling the BEC-BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer shall be shall be evaluated based on the submission. However, mere submission of such clarification shall not make the offer responsive, unless company is satisfied with the substantial responsiveness of the offer.</p>			

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		<p>5.4 If any of the clauses in the BEC/BRC contradict with other clauses of bidding document elsewhere, the clauses in the BEC-BRC shall prevail.</p> <p>5.5 Bidder(s) must note that requisite information(s)/financial values etc. as required in the BEC/BRC & tender are clearly understandable from the supporting documents submitted by the Bidder(s); otherwise Bids shall be rejected.</p> <p>5.6 OIL shall not be responsible for delay, loss or non-receipt of applications for participating in the bid sent by mail and shall not entertain any correspondence in this regard.</p> <p>5.7 The originals of such documents [furnished by bidder(s)] shall have to be produced by bidder(s) to OIL as and when asked for.</p>			
10	6.0	<p><u>PURCHASE PREFERENCE CLAUSE:</u></p> <p>6.1 <u>PURCHASE PREFERENCE TO MSE BIDDERS:</u> Purchase Preference to Micro and Small Enterprises is applicable for this tender.</p> <p>6.2 In case participating MSEs Quote price within price band of L1+15%, such MSE shall be considered for award of contract by bringing down their price to L1 price in a situation where L1 price is from someone other than a MSE.</p> <p>6.3 In case of more than one such MSE qualifying for 15% purchase preference, the contract shall be awarded to lowest eligible MSE amongst the MSEs qualifying for 15% purchase preference.</p>			

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	<p>6.4 Documentation required to be submitted by MSEs: Categorization and various criteria applicable to MSE bidders shall be guided by the Gazette Notification No. CG-DL-E-260-62020-220191 dated 26.06.2020 issued by Ministry of Micro, Small and Medium Enterprises.</p> <p>6.5 The Bidder claiming the MSE status (MSE-General, MSE-SC/ST, MSE-Woman) against this tender has to submit the following documents along with the technical bid for availing the benefits applicable to MSEs.</p> <p>i. Udyam Registration Number with Udyam Registration Certificate.</p> <p>Note: In case bidding MSE is owned by Schedule Caste or Schedule Tribe or Woman entrepreneur, valid documentary evidence issued by the agency who has registered the bidder as MSE owned by SC/ST/Woman entrepreneur should also be enclosed.</p> <p>6.6 PURCHASE PREFERENCE POLICY (LINKED WITH LOCAL CONTENT) (PP-LC): Purchase preference policy-linked with Local Content (PP-LC) notified vide letter no. FP-20013/2/2017-FP-PNG dated 17th November, 2020 of MoPNG shall be applicable in this tender. Bidders to check the provisions of the Notification for their eligibility to bid and seek benefits for Purchase preference, accordingly. Purchase preference will be applicable as per the Notification(s) and any amendment thereof.</p> <p>Bidders seeking benefits, under Purchase Preference Policy (linked with Local Content) (PP-LC) shall have to comply with all the provisions of the notification no. FP-20013/2/2017-FP-PNG dated 17th November,</p>			
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		<p>2020 or subsequent amendments, if any.</p> <p>Note: In case a bidder is eligible to seek benefits under PP-LC policy as well as Public Procurement Policy for MSEs - Order 2012, then the bidder should categorically seek benefits against only one of the two policies i.e. either PP-LC or MSE policy and declare the policy under which they want to avail benefit as per Clause No. 4.0 of ITB.</p> <p>Upon award of Contract based on PP-LC policy, the bidder shall have to submit additional Bank Guarantee (format enclosed as PROFORMA-XIV) amounting to 10% of the Contract Value, towards fulfilment of conditions pertaining to Local Contents in accordance with the value mentioned in the certificate of LC.</p>			
11	7.0	<p>AWARD OF CONTRACT:</p> <p>7.1 The bidder must declare in PROFORMA-XII of this tender, the policy against which he/she wants to avail purchase preference.</p> <p>7.2 This service cannot be split. Among all qualified bids, the lowest bid shall be termed as L1. In case of participation of both MSE and LC bidder(s) against the tender, MSE bidder(s) shall be given preference over LC bidder(s) to match with L1 bidder as per Public Procurement Policy. Accordingly, Purchase preference shall be extended as per the following:</p> <p>a) If L1 Bidder is MSE, contract shall be awarded to them. However, if L1 Bidder is other than MSE, purchase preference shall be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent</p>			

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		<p>Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service.</p> <p>b) (i) In case there is no MSE or no eligible MSE Bidder: Among all qualified bids, the lowest bid shall be termed as L1. If L1 is “Class-I local supplier”, the contract for full quantity shall be awarded to L1.</p> <p>(ii) If L1 is other than MSE and there is no eligible MSE bidder, purchase preference shall be given to Class-I local supplier whose quoted price falls within the margin of purchase preference, and contract shall be awarded to such “Class-I local supplier” subject to matching the L1 price. In case such lowest “Class-I local supplier” fails to match the L1 price, the next higher “Class-I local supplier” within the margin of purchase preference shall be invited to match the L1 price and so on.</p>			
12	8.0	<p><u>COMPLIANCE OF THE COMPETITION ACT, 2002:</u> The bidder shall strictly comply with the provisions of the Competition Act, 2002, more particularly, Section-3 of the Act. Any violation the provisions of the Act shall attract penal action under the Act.</p>			